

*Experience Hopkins*



# LIVING AT HOPKINS

Guidebook 2017-2018



# WELCOME!

August 2017

## Dear Residents,

On behalf of the Community Living offices, we would like to welcome you to your new home.

During your stay in the residence halls, you will be a part of an inclusive community that celebrates and highlights the diversity of our student body. We encourage you to take the time to get to know your neighbors, the staff within the offices of Community Living, and the student staff members in residence. Our student and professional staff members are here to support you and provide a secure environment in which you can experience meaningful opportunities for engagement.

We are committed to your success and strive to provide you with exceptional programs, services, and quality facilities. This guidebook is designed to serve as a reference tool for you while you are living on campus. You can use it to learn more about the programs, services, and facilities provided by the offices within Community Living that are at your disposal.

Please don't hesitate to visit any of our offices with questions or concerns. We hope to have the opportunity to meet many of you this year.

Once again, welcome to your new home and have a great year!

Sincerely,

*Candace Martinez-Doane, Director of Housing Operations*

*Allison Avolio, Director of Residential Life*

*Kerby Nelson, Director of Scheduling and Events*

*Ian Magowan, Interim Director of Dining Programs*

*Jerry Dieringer, Associate Dean of Community Living*

Revised 8/18/17





# TABLE OF CONTENTS

Welcome . . . . .	1
University Directory. . . . .	3
Community Living . . . . .	6
Residential Life Staff & Student Organizations . . . . .	11
Charles Commons, Wolman, McCoy, & Rogers House . . . . .	14
AMRs . . . . .	18
University Apartments – Bradford and Homewood . . . . .	21
Sustainability Practices . . . . .	23
Community Standards of Residential Life . . . . .	25
University Housing Policies. . . . .	28
University Housing Processes . . . . .	33
Safety and Security . . . . .	38
Student Support Services. . . . .	42



## Johns Hopkins University Anti-Discrimination Policies

The University is committed to maintaining learning and working environments that are free from all forms of harassment and discrimination. Accordingly, harassment based on an individual's sex, gender, marital status, pregnancy, race, color, ethnicity, national origin, age, disability, religion, sexual orientation, gender identity or expression, veteran status, or other legally protected characteristic is prohibited. The University will not tolerate any type of prohibited discrimination, including, but not limited to, sexual harassment (which includes sexual misconduct), other types of discriminatory harassment, or retaliation in the workplace or educational environment, whether committed by faculty, staff, or students, or by visitors to Hopkins while they are on campus. Each member of the community is responsible for fostering civility, for being familiar with applicable anti-discrimination policies, and for refraining from conduct that violates University anti-discrimination policies.

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### Questions or reports regarding discrimination, including under Title VI, Title IX, and Section 504, may be raised to the:

#### Office of Institutional Equity

Wyman Park Building  
Suite 515  
3400 N. Charles Street  
Baltimore, MD 21218

(410) 516-8075

TTY: 410-516-6225

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### Complaints of sex discrimination may also be emailed to:

[titleixcoordinator@jhu.edu](mailto:titleixcoordinator@jhu.edu)

Please refer to the links below for the important full text of, as well as responsibilities, resources, and procedures available under, the University's various anti-discrimination policies:

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### Sexual Misconduct Policy and Procedures:

<http://sexualassault.jhu.edu/policies-laws>

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### General Anti-Harassment Policy/Policy Against Discriminatory Harassment:

<http://oie.jhu.edu/discrimination-and-harassment/general-anti-harassment-policy.html>

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### Other Equal Opportunity Policies:

<http://oie.jhu.edu/policies-and-laws>

## Community Living Directory

Community Living Programs . . . . . 410-516-8597  
Office of Dining Programs . . . . . 410-516-3383  
Scheduling & Event Services . . . . . 410-516-8209

### HOUSING OFFICES

AMR II Housing Office . . . . . 410-516-8282  
Wolman Housing Office . . . . . 410-516-7960  
Off-Campus Housing Office . . . . . 410-516-7961  
Wolman Housing Facilities Office . . . . . 410-516-7962

### RESIDENTIAL LIFE OFFICES

Office of Residential Life (AMRs) . . . . . 410-516-8283  
Office of Residential Life . . . . . 410-516-3948  
(McCoy, Wolman, Bradford, & Rogers House)  
Office of Residential Life . . . . . 410-516-0160  
(Charles Commons and Homewood)

# UNIVERSITY DIRECTORY

## MAINTENANCE EMERGENCIES

AMRs . . . . . 410-516-8282 or 410-516-7777 (after hrs)  
Wolman/McCoy/Charles Commons/Rogers House/  
Homewood/Bradford. . . . . 410-516-7962 or  
. . . . . 410-516-7777 (after hrs)

## STUDENT MONITOR DESKS

AMR I . . . . . 410-516-7284  
AMR II . . . . . 410-516-4205  
Charles Commons. . . . . 410-516-0787  
McCoy . . . . . 410-516-3982  
Wolman . . . . . 410-516-3958  
Levering Monitor Desk . . . . . 410-516-8197

## STUDENT SERVICES DIRECTORY

A Place to Talk (APTT) . . . . . 410-516-8278  
Academic Advising (Arts & Sciences) . . . . 410-516-8216  
Academic Advising (Engineering) . . . . . 410-516-7395  
Army ROTC. . . . . 410-516-7474  
Athletic Center (Varsity) . . . . . 410-516-7490  
Bookstore . . . . . 410-516-8317  
Campus Ministries . . . . . 410-516-1880  
Campus Security Office  
(Non-emergency) . . . . . 410-516-4600  
Career Center . . . . . 410-516-8056  
Center for Social Concern . . . . . 410-516-4777  
Counseling Center . . . . . 410-516-8278  
Digital Media Center . . . . . 410-516-3817  
Homewood Emergency Response. . . . . 410-516-7777  
Johns Hopkins I.T. Services. . . . . 410-516-HELP  
. . . . . (4357)  
Levering Student Union . . . . . 410-516-8197  
LGBTQ Life . . . . . 410-516-8730  
Milton S. Eisenhower Library . . . . . 410-516-8335  
New Student Orientation  
& First Year Experience. . . . . 410-516-4754  
News and Information . . . . . 410-516-7160  
Office of Dean of Student Life . . . . . 410-516-8208  
Office of Fraternity and Sorority Life . . . . 410-516-0561  
Office of Multicultural Affairs . . . . . 410-516-8730  
Office of the Registrar . . . . . 410-516-8080  
Psychiatric or Health Emergencies . . . . . 410-516-7777  
Recreational Center (Intramural) . . . . . 410-516-5229  
Security Escort Service . . . . . 410-516-8700  
Security Emergencies. . . . . 410-516-7777

Student Accounts . . . . . 410-516-8158  
Student Development & Leadership . . . . . 410-516-8681  
Student Disability Services. . . . . 410-516-4720  
Student Employment . . . . . 410-516-8414  
Student Health and Wellness Center . . . . . 410-516-8270  
Women and Gender Resources . . . . . 410-516-8730  
Johns Hopkins Operator . . . . . 410-516-8000

## BALTIMORE CITY DIRECTORY

Fire Department . . . . . 410-516-7777  
City Police . . . . . 410-516-7777  
Ambulance Service . . . . . 410-516-7777  
MTA Bus Information . . . . . 410-539-5000

*When on campus, contact the appropriate University office or your resident/community advisor before calling a city agency in an emergency. If you must call a city agency first, please inform your resident/community advisor or Campus Security (410-516-4600 during office hours, 410-516-7777 after hours) as soon as possible after contacting the city agency.*

## Residential Life Student Staff – Building/Room Location

### AMR I, AMR II, & AMR III A/B

Resident Advisor . . . . . AMR III - A201  
Resident Advisor . . . . . AMR III - A306  
Resident Advisor . . . . . AMR III - A406  
Resident Advisor . . . . . AMR III - B306  
Resident Advisor . . . . . AMR III - B301  
Resident Advisor . . . . . AMR III - B401  
Resident Advisor . . . . . Adams  
Resident Advisor . . . . . Baker  
Resident Advisor . . . . . Clark  
Resident Advisor . . . . . Gildersleeve  
Resident Advisor . . . . . Griffin  
Resident Advisor . . . . . Hollander  
Resident Advisor . . . . . Jennings  
Resident Advisor . . . . . Lazear  
Resident Advisor . . . . . Royce  
Resident Advisor . . . . . Sylvester  
Resident Advisor . . . . . Vincent  
Resident Advisor . . . . . Willard



Resident Advisor . . . . . Wilson  
 Resident Advisor . . . . . Wood

## WOLMAN HALL

Resident Advisor . . . . . Wolman 206  
 Resident Advisor . . . . . Wolman 217  
 Resident Advisor . . . . . Wolman 306  
 Resident Advisor . . . . . Wolman 317  
 Resident Advisor . . . . . Wolman 406  
 Resident Advisor . . . . . Wolman 417  
 Resident Advisor . . . . . Wolman 506  
 Resident Advisor . . . . . Wolman 517  
 Resident Advisor . . . . . Wolman 606  
 Resident Advisor . . . . . Wolman 617  
 Resident Advisor . . . . . Wolman 706  
 Resident Advisor . . . . . Wolman 717

## MCCOY HALL

Community Programming Assistant . . . . . McCoy T07A- Terrace  
 Community Programming Assistant . . . . . McCoy T07B- Terrace  
 Resident Advisor . . . . . RA-TE  
 Resident Advisor . . . . . RA-1E  
 Resident Advisor . . . . . RA-1W  
 Resident Advisor . . . . . RA-2E  
 Resident Advisor . . . . . RA-2W  
 Resident Advisor . . . . . RA-3E  
 Resident Advisor . . . . . RA-3W  
 Resident Advisor . . . . . RA-4E  
 Resident Advisor . . . . . RA-4W  
 Resident Advisor . . . . . RA-5E  
 Resident Advisor . . . . . RA-5W  
 Resident Advisor . . . . . RA-6E  
 Resident Advisor . . . . . RA-6W

## CHARLES COMMONS: ST. PAUL BUILDING

Graduate Assistant . . . . . Charles Commons 217  
 Resident Advisor . . . . . Charles Commons 417  
 Resident Advisor . . . . . Charles Commons 517  
 Resident Advisor . . . . . Charles Commons 617  
 Resident Advisor . . . . . Charles Commons 717  
 Resident Advisor . . . . . Charles Commons 817

Resident Advisor . . . . . Charles Commons 917  
 Resident Advisor . . . . . Charles Commons 1017

## CHARLES COMMONS: CHARLES BUILDING

Resident Advisor . . . . . Charles Commons 422  
 Resident Advisor . . . . . Charles Commons 622  
 Resident Advisor . . . . . Charles Commons 822  
 Resident Advisor . . . . . Charles Commons 1022  
 Resident Advisor . . . . . Charles Commons 1222

## BRADFORD APARTMENTS

Resident Advisor . . . . . Bradford 207  
 Resident Advisor . . . . . Bradford 408  
 Resident Advisor . . . . . Bradford 708  
 Resident Advisor . . . . . Bradford 808

## HOMEWOOD APARTMENTS

Resident Advisor . . . . . Homewood 301  
 Graduate Assistant . . . . . Homewood 401  
 Resident Advisor . . . . . Homewood 430  
 Resident Advisor . . . . . Homewood 501  
 Resident Advisor . . . . . Homewood 630



## Mission, Vision and Core Values of Community Living

### MISSION

Our focus is on creating an inclusive and secure environment while providing exceptional programs, services, and quality facilities for our students and the community.

### VISION

An unwavering commitment to student success, leadership, and meaningful opportunities for engagement.

### CORE VALUES

LEADERSHIP – OUR ACTIONS WILL INSPIRE OTHERS.

INTEGRITY – ABOVE ALL WE WILL BE HONEST AND OPEN.

RESPECT – ALL MEMBERS OF OUR COMMUNITY ARE TREATED FAIRLY.

INCLUSIVITY – WE CELEBRATE AND EMPOWER OUR UNIQUE DIFFERENCES.

COMMUNITY – WE ENCOURAGE EVERYONE'S CONTRIBUTION FOR COLLECTIVE GROWTH.

### Community Living Programs Offices: 410-516-8597

#### Charles Commons/Wolman/McCoy/ Rogers House

**Wolman Housing Office**  
Wolman 103 • 410-516-7960  
[confirmation@jhu.edu](mailto:confirmation@jhu.edu)

**Wolman Housing Facilities Office**  
Wolman 101 • 410-516-7962  
[requests@jhu.edu](mailto:requests@jhu.edu)

#### AMR I, AMR II, & AMR III A/B

**AMR II Housing Office**  
AMR II  
410-516-8282  
[incoming@jhu.edu](mailto:incoming@jhu.edu)

#### AMR II, Charles Commons, & McCoy

**Residential Life Offices**  
410-516-8286 (AMRs)  
410-516-0160 (Charles Commons)  
410-516-3948 (McCoy)

**Scheduling & Events Services**  
Levering 102 • 410-516-8209

**Office of Dining Programs**  
AMR II Ground Level Offices • 410-516-3383  
[HopkinsDining@jhu.edu](mailto:HopkinsDining@jhu.edu)

**Community Living Office Hours**  
8:30 am - 5:00 pm | Monday - Friday

### KEYS AND JCARD/ACCESS CARD

If you are having access problems with your JCard/Access Card, go to the closest Housing Office. Lost JCard/Access cards for both Wolman and AMRs should be reported to Housing from 8:30 am – 5:00 pm, M – F and to Security at 410-516-7777 after business hours. For replacement JCards, please see JCard Services.

*Please call or visit the Wolman Housing Office or AMR II Housing Office with any questions about your keys or JCard/Access card.*

### KEYS AND JCARD/ACCESS CARD

#### Replacement Fees

- \$15 - Mail Key
- \$20 - JCard/Access card
- \$125 - Lock Change



## LOCKOUTS

RAs/CAs are available to assist residents with lockouts from 8:00 pm - 2:00 am.

### The Wolman Housing Office

Signs out temporary keys to students with proper ID during business hours.

### The AMR II Housing Office

Signs out temporary keys to students with proper ID during business hours.

## MAILING ADDRESS FORMAT

### Wolman & McCoy

Wolman # \_ \_ \_ \_  
3339 N. Charles St.  
Baltimore, MD 21218

### Charles Commons

CC # \_ \_ \_ \_  
3301 N. Charles St.  
Baltimore, MD 21218

### AMR I, AMR II, & AMR III A/B

AMR II # \_ \_ \_ \_  
3510 N. Charles St.  
Baltimore, MD 21218

### Rogers House

Rogers House  
3506 Greenway  
Room# \_ \_ \_  
Baltimore, MD 21218

### Bradford Apartments

Bradford Apts.  
3301 St. Paul St.  
Apt. # \_ \_ \_  
Baltimore, MD 21218

### Homewood Apartments

Homewood Apts.  
3003 N. Charles St.  
Apt. # \_ \_ \_  
Baltimore, MD 21218

## MAILROOM SERVICES

### Wolman Mailroom

LOCATED ON THE TERRACE LEVEL OF WOLMAN HALL

Accepts packages for Wolman, McCoy, Rogers House and the Bradford Apartments.

UPS and USPS Shipping Service, fax service, postage stamps, boxes, and packaging supplies are available in the Wolman Hall mailroom. Payment options include check, money order and JCash.

Open M – F: 3:00pm–8:30pm  
Saturdays: 11:00am–4:00pm during the academic year

### Charles Commons Mailroom

LOCATED IN THE LOBBY OF THE CHARLES ST. TOWER

Accepts packages for Charles Commons and the Homewood Apartments.

Open M – F: 3:00 pm – 8:30 pm  
Saturdays: 11:00 am – 4:00 pm

### AMR II Mailroom

ADJACENT TO THE AMR II HOUSING OFFICE

Accepts packages for AMR I, AMR II and AMR III A & B residence halls.

Open M – F: 12:00 noon – 8:30 pm  
Saturdays: 11:00 am – 4:00 pm

## MAINTENANCE SERVICES

Call the Wolman Facilities Office at 410-516-7962 or the AMR II Housing Office at 410-516-8282 with any maintenance questions or problems. You can also make non-emergency maintenance requests at our website:

<https://studentaffairs.jhu.edu/community-living/university-housing/facilities-services/>

CALL SECURITY AT 410-516-7777 IF YOU HAVE AN AFTER-HOURS EMERGENCY MAINTENANCE/ CUSTODIAL PROBLEM.

## OFF-CAMPUS HOUSING

Rising sophomores and upperclassmen looking for an off-campus apartment or a roommate should contact the Off-Campus Housing Office in Wolman 102.

Call 410-516-7961, visit <https://studentaffairs.jhu.edu/community-living/offcampus/> or email [offcampus@jhu.edu](mailto:offcampus@jhu.edu).

## PARKING

Most street parking in the area is metered or limited hourly parking only. Students living in the residence halls are strongly discouraged from bringing cars to campus because they do not qualify for either a city or campus permit.

## RESIDENTIAL LIFE OFFICES

### Wolman/McCoy/Rogers House/ Bradford Apartments

Office of Residential Life  
McCoy 1st Floor  
410-516-3948

Hours: 9:30 am - 5:00 pm

### Homewood & Charles Commons

Office of Residential Life  
Charles Commons 2nd floor  
410-516-0160

Hours: 9:30 am - 5:00 pm

### AMR I, AMR II, & AMR III A/B

Office of Residential Life  
AMR II  
410-516-8283

Hours: 8:30 am - 5:00 pm

## SUMMER HOUSING

Students interested in summer housing should call the Summer Housing Office at 410-516-3962 for information or visit:

<https://studentaffairs.jhu.edu/community-living/university-housing/summer-housing/>.

ONLINE HOUSING REGISTRATION WILL OPEN  
JANUARY 2018.

## Dining On Campus

Dining Programs offers a welcoming environment to meet your fellow Blue Jays while you dine on freshly prepared from scratch foods while expanding your community through a diversity of food and programming experiences. There are a variety of meal plans available, designed with convenience and value in mind.

For questions regarding dining programs or meal plans, please visit the Office of Dining Programs' website at

*For questions regarding dining programs or meal plans, please visit the Office of Dining Programs' website at <https://studentaffairs.jhu.edu/community-living/dining-programs/meal-plans/>.*

## THE CHARLES STREET MARKET AND CREPE STUDIO

### Corner of 34th St. & Charles St.

Offering an expansive variety of convenient and hot, ready-to-eat items, the Charles Street Market (affectionately known as Char Mar) provides the campus community with unparalleled variety, convenience and quality. The Market offers specialty items like fresh produce (organic and conventional), Kosher foods, sushi, vegan and vegetarian items, gluten-free items and Halal products, all in an effort to cater to the needs of our diverse community. Crepe Studio provides great baked goods, crepes, flatbreads and coffee. The Market is open early each morning until late night seven days a week, and accepts cash, JCASH, Dining Dollars, credit and debit cards. Meal swipes are accepted through "Meals in a Minute" at this location.

## FRESH FOOD CAFÉ/FFC

### AMR III

The Fresh Food Café (FFC) serves as our primary campus dining room. The all-you-care-to-eat format is available to all members of the University community. Open for breakfast, lunch and dinner during the week and for brunch and dinner on weekends, the Fresh Food Café offers a variety of stations providing everything from deli items, grilled items, salads, hot home-style favorites, pizza and global entrées, make-your-own waffles and omelets, ice cream, desserts and more. FFC is also home to Taam Tov, the University's Kosher servery. Late night dining at the Fresh Food Café is also available from 9:00 pm to midnight, Sunday through Thursday.

## NOLAN'S ON 33RD

### Charles Commons: 3rd Floor of St. Paul Street tower

A state of the art dining facility equipped with plenty of comfortable furniture, a large two-sided fireplace, and outside patio for a comfortable home away from home feel. Nolan's is all new for the Fall of 2017 with becoming an all-you-care-to-eat concept. Check our dining website for more details at <https://studentaffairs.jhu.edu/community-living/dining-programs>.

Dining Dollars, JCash, debit or credit cards and meal swipes are accepted at this location. Second-Year and Upperclassmen students have the option to use meal swipes at this dining facility.

## COMMON SPACE RESERVATIONS

Looking for an event space? Registered and active student organizations who are doing an event/meeting on campus may reserve meeting spaces, general pool classrooms, and residence hall spaces by visiting the on-line reservation requests: <http://eventscheduling.jhu.edu>

## Housing Facilities

### MAINTENANCE & ENVIRONMENTAL SERVICES

A full staff of maintenance and custodial employees is assigned to keep the residence halls clean and well maintained. Any maintenance problems in the unit should be reported to the Housing Facilities Office, 410-516-7962 (Wolman, McCoy, Charles Commons, Rogers House, Bradford or Homewood) or 410-516-8282 (AMR I, AMR II, AMR III A & B). After office hours and on weekends, emergency maintenance service is available by calling Security at 410-516-7777. Emergencies include flooding, fire, and security issues. Non-emergency maintenance requests can be entered through our website: <http://housing6.res.jhu.edu/facilities/>.

Maintenance work is prioritized so that emergency and urgent work will be accomplished first; consequently, the wait for minor repairs may be longer, especially in the busy months of September and October. It is important that you report problems as early in the day as possible in order to maximize response time.





## EXTERMINATION SERVICES

Areas are monitored regularly and exterminators are on campus Monday, Tuesday and Thursday to handle specific requests. If your room requires service, contact the Wolman Facilities Office at 410-516-7962 or the AMR II Housing Office at 410-516-8282 immediately. Residents attempting to rectify the problem themselves or ignoring it without reporting it will cause further infestation in both their unit and the surrounding units. This could create a serious health issue. In addition, any damage caused by unreported pests will be the resident's responsibility.

It is expected that residents observe at least a minimal level of cleanliness. Non-refrigerated food should be stored in hard plastic, airtight containers. Dirty dishes and glasses, as well as used pots and pans should be washed immediately. Clothing should be kept in drawers and closets and not on the floor where pests can nest. Insects and rodents will only stay where they are being fed or housed. Your cooperation is essential if your unit is to remain pest-free. Remember to report any type of pest activity!

## DECORATING/ALTERATIONS

You must adhere to the following guidelines in decorating and caring for your personal space.

You may not install equipment, make alterations, paint, or make repairs. You may not change or add to the existing shape of your room.

Transparent tape, adhesives, 3M poster strips or nails are not to be used on walls. Hooks and wires for hanging pictures from the molding in the room are available in the Housing Facilities Office, Room 101 Wolman Hall. Painter's tape, pushpins, and tacks are permitted for hanging on walls.

For fire safety reasons, nothing may be attached to room ceilings or doors with the exception of one small message board on your door, which must be removed at move-out. Nothing can be draped from ceilings, i.e. lights, tapestries, etc.

## DAMAGE CHARGES

The student is liable for damage to the premises caused by an act or omission of the student and student's guest(s). Upon taking possession of the space, the student agrees to complete a Room Condition Report which reflects the condition of the room. A final inspection by a University staff member will occur after closedown to make the final vandalism/damage assessment. The student agrees to reimburse the University for damages and defacement of space he/she occupies during the term of their contract exclusive of normal wear. The room must be left in "broom clean" condition; failure to do so will result in a custodial cleaning charge.

Un-attributable common area damage will be calculated and deducted from a fund created from a percentage of



room rental payments. Should vandalism exceed the funds available, the room rate will be raised the following year to compensate; on the other hand, any funds remaining after all damage has been paid will be invested in equipment or improvement to the quality of the residential facilities.

Keep in mind that if there is excessive and repetitive common area damage caused on a certain floor, residents of that floor will be charged for that damage.

No grades, transcripts or degrees shall be released until all the charges, including but not limited to damage charges, have been paid.

## CONSTRUCTION

At any time, construction may take place in or around residential units. No adjustments will be made to any resident's charges at any time based solely on that construction.

## CABLE-READY TELEVISION

Call Bryan Fitzsimmons at 410-513-0522 or e-mail [Bryan.Fitzsimmons@cable.comcast.com](mailto:Bryan.Fitzsimmons@cable.comcast.com) to set up service.

Rogers House is provided with cable in the common lounges only.

Service technicians may be scheduled to install cable on Tuesdays and Thursdays between 8:30 am – 4:00 pm.

## ETHERNET & WIRELESS

Ethernet and wireless network access costs are included in your housing room rate.

Call IT Services at 410-516-4357 or visit <http://www.it.johnshopkins.edu/services/network/resnet/> for more information.

## WASH ALERT

Allows you to get out of the laundry room and get on with your life! You will be able to check online to see if there are machines available in your laundry room. You will also have the ability to sign up to have automatic notification of when your wash or dry cycle is completed sent via email or text message to your cell phone.

## Residential Life Staff & Student Organizations

### RESIDENT DIRECTORS

The Resident Directors are responsible for the overall management of the residence halls. They are full-time, professional staff members of Residential Life and are trained higher education administrators who live on campus. They encourage residents to stop in their offices and visit with questions, ideas, or concerns.

### RESIDENT ADVISORS

Resident Advisors (RA) are upperclass student staff members living in designated areas of each residence hall and/or on-campus apartment, providing front-line support to students in the residence halls and apartments. They are carefully selected for their concern for fellow students and their leadership qualities. Providing informal counseling to residents, planning recreational and educational programming, responding to emergencies, enforcing University policies, and serving as a resource on campus, are some of their job responsibilities.

*For any questions or concerns, you should contact your RA first.*

### FACULTY-STUDENT INTERACTION LIAISONS (FSI)

The FSIs live in Homewood and Charles Commons, and serve as liaisons between students and the professional staff in communicating students' needs. They assist in the programming which occurs in the residence halls, as well as plan large scale and spontaneous activities through the Residential Advisory Board (RAB).

### GETTING INVOLVED

Throughout your years at Hopkins, you will learn a tremendous amount from your academic work. However, there is a great deal more that you can gain if you become involved in some leadership opportunities. Students who are active outside the classroom develop invaluable skills that will give them an advantage once they enter the workforce.

## Open to Student Involvement?

### HERE ARE SOME GROUPS THAT MAY HAVE AN IMPACT ON YOUR UNIVERSITY EXPERIENCE:

#### RESIDENTIAL ADVISORY BOARD (RAB)

Comprised of students living both on and off campus, RAB develops and implements social and educational activities for the campus. They also serve as the representatives for the residential student population, and provide opportunities to give feedback on the residential and dining experience as well as the overall undergraduate experience.

For more information, contact RAB leadership at [jhurab@gmail.com](mailto:jhurab@gmail.com).

#### COMMUNITY LIVING ADVISORY BOARD

The board consists of a diverse group of residential students and campus leaders charged with evaluating the current room selection process, the campus meal plan program, the renovations and usage of common areas, and any future items affecting Community Living. As members, students are instrumental in providing a unique perspective to issues relating to the residential community, while working closely with other students.

For more information, contact [advisory@jhu.edu](mailto:advisory@jhu.edu).

#### STUDENT GOVERNMENT ASSOCIATION (SGA)

The Johns Hopkins Student Government Association (SGA) is the sole representative body for Hopkins Undergraduates. The mission of the SGA is to “strengthen student unity, represent student interests, and provide a forum for the exchange of ideas.” The SGA’s main mission is to represent “you,” the student body, to the Administration, and ensure that the rights of students are being upheld. SGA is responsible for advocating on behalf of students, representing students on university wide committees, and overseeing SGA student organizations.

For more information, visit the Office of Student Leadership and Involvement online at <http://sga.jhu.edu>.

#### STUDENT LIFE PROGRAMMING GRANT

The Student Life Programming Grant exists to financially support student-organized programs that promote collaboration, build campus community, or meet needs in under-addressed programming areas.

For more information, visit the Office of Student Life website at <https://studentaffairs.jhu.edu/student-life/student-engagement/student-life-programming-grants/>.

#### INTRAMURAL SPORTS

Comprised of one representative from each house/floor/wing, the board plans a year-long program of sports competitions that include teams from the residence halls and apartments, the fraternities and sororities, and the undergraduate and graduate student body.

For more information, contact Gabe Castellano at 410-516-4419.

#### HOPKINS ORGANIZATION FOR PROGRAMMING (HOP)

The HOP is the student-run programming board for the Homewood Campus. They plan comedy shows, concerts, hypnotists, First Sunday Sundaes and more. The majority of HOP events are free of charge.

For more information, contact Student Leadership and Involvement at 410-516-4873.

#### FRATERNITY AND SORORITY LIFE

Fraternities and sororities are values-based social organizations that have shaped the college experience for over 200 years. These organizations instill in their membership the importance of maintaining high moral, social, and intellectual standards. Our community at Hopkins is made up of over 1,400 students spread out across 23 organizations. This includes eight North American Interfraternity Conference (IFC) fraternities, five Panhellenic Association (PHA) sororities, four historically African American organizations, six historically multicultural, Asian, and/or Latin organizations, and one local society. Membership is open to all full-time, degree-seeking undergraduate students in good academic standing.



## Residence Hall Amenities

	AMR I	AMR II	AMR III	Wolman	McCoy	CC	Rogers
24-Hour Security Officer	x	x	x	x	x	x	
Air Conditioning			x	x	x	x	x
ATM				x			
Barnes and Noble						x	
Bike Room		x			x		
Blue Jay Lounge (vending lounge)		x					
Cable-Ready	x	x	x	x	x	x	Lounges Only
Change Machine		In Basement			x		
Charles Street Market				x			
Common Kitchen	x	x	x	x	x	x	x
Common Lounge on each Floor			x	x	x	x	
Composting	x	x	x			x	x
Computer Room	x			x		x	
Ethernet/Wireless	x	x	x	x	x	x	x
Exercise Room				x	x	x	x
Game Room		x		x	x	x	x
Group Study Room	x	x		x	x	x	
Healthy Living & Sustainability							x
Housing Office		x		x			
Ice Machine		x		x			
Insomnia Cookies						x	
JCash Machine				x			
Kitchenette in Suite				x	x	x	
Laundry Room	x	x	x	x	x	x	x
Mailroom		x		x		x	
Meeting Room	x		x	x	x	x	
Multipurpose Room	x			x	x	x	
Music Room		x			x	x	
Nolan's						x	
Packaging Supplies/Shipping Services				x			
Print Station		x	x				
Card Access System	x	x	x	x	x	x	x
Reading Room	x					x	
Recycling	x	x	x	x	x	x	x
Residential Life Office		x			x	x	
Security Foot Patrol	x	x	x	x	x	x	x
Social Lounge/LR		x		x			x
Crepe Studio				x			
Student Radio Station					x		
Study Lounge/Room		x	x	x	x	x	
Fresh Food Café		x					
Trunk Room		x		x	x	x	x
TV Room	x		x	x	x		
Vending Machines	x	x	x	x	x	x	

## Charles Commons/ Wolman/McCoy/ Rogers House

### DESCRIPTION

Wolman and McCoy halls are located across Charles Street from the MSE Library. They are fully-furnished, non-smoking, suite-style buildings with two double rooms or two singles and one double room sharing a bathroom and a small kitchenette.

Charles Commons is comprised of two buildings connected by a glass bridge and offers the widest variety of amenities in campus housing. Designed to be a hub of student life, just over 600 residents enjoy suite style living within fully-furnished two or four-person suites.

Every Charles Commons resident has their own private room and shares a kitchenette with their suitemates. All

four person and some two person suites also include a furnished living room. Within two-person suites, residents share one bathroom and within four-person suites, residents share two bathrooms. Each two-person suite is equipped with a small kitchenette which has a compact refrigerator, sink, and two stovetop burners. Four-person suites have the same amenities with the bonus of a full sized rather than compact refrigerator.

Rogers House, a very charming four-story, traditional Baltimore-style brick house located on Greenway, is an easy walk across Charles Street to campus. This building is located up the street from McCoy Hall and is our “Healthy Living & Sustainability” experience, in partnership with Residential Life, accommodating 20 sophomores with one RA. This option is available by application only. Students living in Rogers House, along with their friends, will enjoy the many wonderful features of this house. Offering mostly single rooms, with some doubles, residents of the house will share common kitchens, lounges and bathrooms on each floor.



## SECURITY & ACCESS TO RESIDENTIAL BUILDINGS

Charles Commons, Wolman, and McCoy have a security officer in the lobby of each building, 24 hours/day, 7 days/week. Access is controlled by a card access system to screen individuals entering the building and limit access to those individuals unauthorized to enter the buildings. Turnstiles are also available for entry in Charles Commons, Wolman and McCoy. All residents are responsible for knowing and following the security access procedures in their building.

Please inform your visitors that they will be required to sign in at the security desk, leave their ID at the desk, and call you from the lobby of the building. You will need to meet them in the lobby to escort them to your room.

## STANDARD RESIDENCE HALL FURNITURE

- Loftable twin XL bed (with mattress)
- Desk
- Desk Chair
- Pedestal
- Wardrobe with drawers (Charles Common has closets)
- Chest of Drawers
- Trash can
- Recycling bin

Be careful with the furniture. You are responsible for any damage beyond normal wear and tear. Inform the Housing Facilities Office if any furniture is missing from your room.

## ROOM ARRANGEMENT

### Furniture

The furniture in Charles Commons, Wolman, and McCoy can be arranged in a variety of ways. The furniture in Wolman and McCoy is “loftable,” which means the beds can be elevated to maximize floor space. Lofting requires special equipment; residents must sign up in the Facilities Office, 101 Wolman Hall, to arrange to have furniture lofted.

Be careful with the furniture. You are responsible for any damage beyond normal wear and tear. In addition, furniture may not be removed from rooms. Inform your Housing Office if any furniture is missing from your room once you move in.

## Trash Disposal

For all buildings except Rogers House, trash should be emptied into the chutes located on each floor. All trash should be bagged. Items larger than the chute door should not be forced into the chute; this will cause a blockage. You may leave it under the trash chute.

Rogers House residents empty their trash into trash cans located in the rear of the building.

A recycling bin is in each residential space and a large container can be found in the trash rooms for recycling. Students can look for the yellow bins to throw out compostable waste in the dining halls, cafes, and all University Housing buildings.

## RESIDENCE HALL AMENITIES

Each two-person suite in Charles Commons, Wolman and McCoy is equipped with a small kitchenette, a compact refrigerator, sink, and stove top. All Charles Commons four-person suites are equipped with full-sized refrigerators.

Residents in each wing share a common lounge equipped with chairs, couches, and a color television with a DVD player and cable.

## 24-Hour Security Officers

24-Hour security officers are located in the lobbies of Wolman and McCoy, as well as the 3rd floor bridge of Charles Commons.

These security officers are stationed to deter unauthorized individuals from gaining access to the buildings, assist guests in contacting their hosts, and intervene in any security related incidents.

## The Adler Room

### CHARLES COMMONS: 4TH FLOOR OF ST. PAUL TOWER

Available for use by residents of Charles Commons for cultural, educational, and recreational programs, study, or group work.

## Air Conditioning/Heating (HVAC)

In Wolman and McCoy, individual controls for heating and cooling are located in every bedroom; you can adjust the temperature to suit your comfort.

In Charles Commons, individual controls are located in every suite.

Rogers House is equipped with window AC units by request.



For energy conservation purposes, the air conditioning systems can be set to 72 degrees or warmer in the summer months and heating units can be set to 76 degrees or cooler in the winter months depending on the preference of the occupant.

Call Facilities at 410-516-7962 with any problems or questions you may have about your HVAC unit. Please refer to the directions posted by the unit for proper operation.

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## ATM Machine

WOLMAN LOBBY

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## Bike Room

MCCOY TERRACE

Due to the fire safety code, residents are not permitted to store bikes in common areas. There is a bike storage room located in McCoy Hall that is available to Wolman and McCoy residents during the 2017-2018 academic year. To acquire a space in the bike room, contact the Wolman Hall Housing Office, Room 103, for details. Space is limited and is available on a first-come, first-serve basis. Be sure to use a quality lock to secure your bike within the bike room and be advised that bikes are stored in the bike room at your own risk. The Rogers House bike rack is located in the backyard of the building. Charles Commons' bike racks are located outside of the Charles Street building.

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## Card Access System

WOLMAN, MCCOY, ROGERS HOUSE, AND CHARLES COMMONS

You will use your JCard/Access card to access your building. For Rogers House, you need it to access the main entrance.

In Charles Commons, you need it to access the main entrance and to be admitted through the turnstiles.

In Wolman and McCoy, you need it for the turnstiles and to access your wing.

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## Change Machine

MCCOY LOBBY

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## Common Lounge

EACH WING OF WOLMAN, MCCOY, AND CHARLES COMMONS

EACH FLOOR OF ROGERS HOUSE

Offers comfortable chairs and sofas and a color TV with DVD player and cable.

## Community Kitchen

WOLMAN HALL: 1ST FLOOR, MCCOY: TERRACE LEVEL

CHARLES COMMONS: 3RD FLOOR OF CHARLES STREET TOWER

Come build and share community around food! This room can be used for large scale community programs by Charles Commons residents or student groups. To reserve, visit <http://eventscheduling.jhu.edu>.

THERE IS A COMMUNITY KITCHEN ON EACH FLOOR OF ROGERS HOUSE.

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## Computer Rooms

WOLMAN TERRACE/CHARLES COMMONS: 2ND FLOOR OF CHARLES STREET TOWER

Charles Commons and Wolman computer rooms are available for use by all students residing in university housing.

*IT related Questions? Call IT Services at 410-516-4357.*

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## Exercise Rooms

WOLMAN TERRACE

MCCOY: 2ND FLOOR

CHARLES COMMONS: 3RD FLOOR OF CHARLES STREET TOWER

ROGERS HOUSE: BASEMENT

All offer a variety of exercise machines. Hours of access: Every day from 6:00 am - 2:00 am.

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## Game Room

MCCOY TERRACE

WOLMAN TERRACE

CHARLES COMMONS: 3RD FLOOR OF CHARLES STREET TOWER

Available for use when the McCoy or Charles Common monitors are on duty. Monitors are available Monday-Friday, 12:00 noon - 2:00 am and 10:00 am - 2:00 am on weekends. Monitors are available at the aforementioned times to sign out recreational equipment.

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## Ice Machine

WOLMAN 1ST FLOOR

## Insomnia Cookies

CHARLES COMMONS: 33RD STREET LOBBY OF ST. PAUL STREET TOWER

Insomnia Cookies offers many varieties of fresh baked, delicious cookies delivered warm from the oven right to your door! They are open when you need it most, delivering late into the night, until 3:00 am! Menu options also include brownies, deluxe cookies, ice cream, and of course a pint of cold milk is available with any order.

For more information or to place an order visit <http://insomniacookies.com>.

## Kitchenette

EACH SUITE IN WOLMAN, MCCOY AND CHARLES COMMONS

Equipped with a two-burner stove, sink and compact refrigerator, except Charles Commons' four-person suites which have full-sized refrigerators.

## Laundry Rooms

WOLMAN TERRACE

MCCOY TERRACE

CHARLES COMMONS: 3RD FLOOR OF CHARLES STREET TOWER

ROGERS HOUSE: BASEMENT

Machines are coin or JCard operated. Change machines are located in the AMR II basement, McCoy, Bradford and Charles Commons.

## Multipurpose Room

WOLMAN: 1ST FLOOR

MCCOY TERRACE AND CHARLES COMMONS: 3RD FLOOR OF CHARLES STREET TOWER

Available for use when the McCoy or Charles Common monitors are on duty (Monday – Friday: 12:00 noon – 2:00 am and 10:00 am – 2:00 am on weekends).

This room can be used for meetings and conferences, group study and TV or video viewing. Offers tables, chairs, a TV and a DVD player.

Space may only be scheduled by registered student organizations and RAs in four-hour time blocks.

To reserve, visit <http://eventscheduling.jhu.edu>.

## Music Room

MCCOY TERRACE AND CHARLES COMMONS: 3RD FLOOR OF CHARLES STREET TOWER

Available for use when the McCoy or Charles Commons monitors are on duty (Monday – Friday: 12:00 noon – 2:00 am and 10:00 am – 2:00 am on weekends).

Each room contains a piano, bench and chairs.

There is a two hour maximum per day and students may not sign up in advance, but they may schedule time with the monitor on the day they wish to use the music room.

## Phone Access System

EACH FLOOR OF WOLMAN, MCCOY, ROGERS HOUSE AND CHARLES COMMONS

Inter-campus phones are available in the common lounges of Charles Commons, and elevator lobbies in Wolman and McCoy. These phones can also be used to contact Security by pushing the red button.

Emergency phones are found on each floor of Rogers House.

## Security Foot Patrol - Post 207

WOLMAN, MCCOY, ROGERS HOUSE AND CHARLES COMMONS

Building exteriors and common areas are patrolled by a uniformed campus security officer 24 hours a day, 7 days a week.

## Student Radio Station

MCCOY TERRACE

Used by students working for WJHU.

## Study Lounge

LOCATED ON THE TERRACE LEVEL OF WOLMAN AND MCCOY FLOORS 3 – 6

These rooms offer tables and chairs for study groups and are available 24 hours a day.

## Trunk Room

WOLMAN TERRACE AND EACH FLOOR OF MCCOY AND CHARLES COMMONS

To store luggage in a trunk room, residents can see their RA for assistance. If the RA is unavailable, residents can sign out a key from the McCoy Residential Life Office.

## Vending Machines

Both beverage and snack vending machines are located on the lobby level of Wolman Hall, the terrace level of McCoy Hall and the third floor of Charles Commons.

Contact The Office of Dining Programs with any vending questions.

## Winter Library

**CHARLES COMMONS: CHARLES STREET TOWER LOBBY**

This room offers tables, chairs and a white board painted wall for study groups and is available 24 hours a day.

## Wolman Theater

**WOLMAN HALL: LOBBY**

Space may only be scheduled by registered student organizations and RAs in four-hour time blocks.

To reserve, visit <http://eventscheduling.jhu.edu>.

## AMR I, AMR II & AMR III A/B

### DESCRIPTION

AMR I, II & III A & B are located on the University campus.

Alumni Memorial Residence Halls I and II are traditional residence halls, with single and double rooms and shared bathrooms. These rooms are grouped into houses. AMR III A&B are suites of two single, double or triple combinations that share a bathroom.

### SECURITY & ACCESS TO RESIDENTIAL BUILDINGS

A security card access system has been installed in the University residences to screen individuals entering the building and limit access to those individuals unauthorized to enter the buildings. There are outside turnstiles for the AMRs. All residents are responsible for knowing and following the security card access procedures in their living unit.

Please inform your visitors that they will be required to sign in at the security booth, leave their ID at the booth and call you from the security booth entrance of the building. You will need to meet them at the security booth/turnstiles to escort them to your room.

### STANDARD RESIDENCE HALL FURNITURE

- Twin XL bed with mattress
- Desk (with attached carrel)
- Desk Chair
- Stackable Drawers (3) or 3-drawer chest
- Wardrobe
- Trash can
- Recycling bin

Be careful with the furniture. You are responsible for any damage to the furniture beyond normal wear and tear. Inform the Housing Facilities Office if any furniture is missing from your room.





## ROOM ARRANGEMENT

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### Furniture

The furniture in the AMRs can be arranged in a variety of ways. The furniture is “loftable,” which means the beds can be elevated to maximize floor space. All furniture has features that allow you to save space. Lofting requires special equipment; residents must sign up in the AMR II Housing Office at the beginning of each semester to have furniture lofted. You may also bunk your beds.

Be careful with the furniture. You are responsible for any damage beyond normal wear and tear. In addition, furniture may not be removed from rooms. Inform your Housing Office if any furniture is missing from your room upon your arrival.

### Trash Disposal

#### AMR I & AMR II

Custodians pick up trash daily before noon from the trash cans located on each house floor. The debris from room trash cans should be emptied into the hallway trash can. Please do not leave the trash can from your room in the hallway. Students are encouraged to use the large recycling and compost bins located in the AMR I & II common areas. Small recycling bins are also provided in each residential space.

#### AMR III A&B

Empty your trash can into the garbage chutes located on the 3rd and 4th floors, or place your trash in the large bins that are located in the entryways or rear vestibules of both buildings. When using the chute, be sure that all garbage is wrapped. Do not attempt to force anything into the chute which is larger than the chute. This will cause a blockage. Please do not leave the trash can from your room in the hallway. Students are encouraged to use the large recycling and compost bins located in the Building A & B common areas. Small recycling bins are also provided in each residential space.

## RESIDENCE HALL AMENITIES

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### Bike Room

#### AMR II BASEMENT

Due to the fire safety code, residents are not permitted to park bikes in common areas. To obtain a key to the bike room, bring a \$15 deposit (check or JCash only) to the AMR II Housing Office. Space is limited and is available on a first-

come, first-serve basis. Make sure to use a quality lock to secure your bike. Bikes are left in the bike room at your own risk.

### Blue Jay Lounge

#### AMR II

The Blue Jay Lounge provides students with a comfortable space to relax, watch TV or grab a snack from one of the several vending machines while you study or socialize. The vending machines in the Blue Jay Lounge accept cash and JCash.

### Card Access System

#### AMRS

You will use your JCard/Access card to gain admittance to the turnstiles and front door of your building.

### Climate Control

#### AMR III A & B

In every bedroom in AMR I and II for the first part of fall semester, window air conditioners will be installed in student rooms and removed mid-fall semester, and will not be reinstalled for the remainder of the school year. Units are installed in specific windows, to be plugged into grounded outlets. Units should not be relocated from those windows or unplugged from those outlets, and the specialty appliance extension cords provided should not be exchanged.

### Common Kitchens

#### BASEMENT OF AMRS

Kitchens are equipped with a stove, sink, refrigerator, oven and microwave. Students must clean up after themselves.

*Questions? Call 410-516-8283 or visit the AMR II Res Life Office.*

### Ethernet & Wireless Service

#### AMRS

*Problems or trouble? Call IT Services at 410-516-4357 for hook-up, free of charge.*

### Ice Machine

#### AMR II BASEMENT

## Laundry Rooms

### BASEMENT OF AMRS

Coin or JCard operated.

Change machines are located in the AMR II basement, Charles Commons, Bradford and McCoy.

*Questions? Call 410-516-8282 or visit the AMR II Housing Office.*

## Multipurpose Room

### AMR I

With a room capacity of 80, the Multipurpose Room may only be scheduled by registered student organizations and RAs in four-hour time blocks.

## Music Rooms

### AMR II BASEMENT

These rooms are a great place to practice your instrument. All three rooms feature pianos. You can sign out the key from the AMR II Housing Office or the AMR I monitor.

## Phone Access System

### AMRS

Phones are available in some common lounges and hallways. These phones can also be used to contact Security by pushing the red button.

## Print Station

### AMR II, BLUE JAY LOUNGE

Open daily from 6:00 am - 2:00 am. The Blue Jay Lounge Print Station allows students to print wirelessly from all managed work stations and personal computers.

## Reading Room

### AMR I

Intended for quiet study, the reading room offers comfortable chairs and sofas.

## Security Foot Patrol - Post 204

### AMRS

Building exteriors and common areas are patrolled by a uniformed campus security officer Monday - Friday, 3:00 pm to 7:00 am, and 24 hours a day on the weekends.

## Social Lounge

### AMR II BASEMENT

Equipped with pool, ping-pong, foosball tables, and a color TV with cable. The lounge is open from 6:00 am - 2:00 am daily and monitors are on hand starting at 6:00 pm to sign out recreational equipment. Students have access from 6:00 am - 2:00 am by using their JCard/Access card.

## Study Lounge

### AMR II BASEMENT

This lounge offers tables and chairs for study groups or individual study.

Available 7 days a week from 6:00 am - 2:00 am

Your JCard/ Access card allows you access to this space.

## Trunk Room

### AMR II BASEMENT

Used for storing empty luggage and boxes, the AMR II trunk room is accessible to students in the AMRs. Students should sign out the trunk room key from the AMR II Housing Office during normal hours of operation; RAs can provide after-hours access when necessary. Any belongings stored in the trunk room should be labeled and are left at the student's own risk.

## TV Room

### AMR I

Featuring a color TV with cable and a DVD player with stereo sound, the room is available 7 days a week from 6:00 am - 2:00 am.

*To reserve, visit*

<http://eventscheduling.jhu.edu>.

## Vending Machines

VENDING MACHINES OFFER BOTH SNACKS AND BEVERAGES AND ARE LOCATED AS FOLLOWS:

- AMR I TV Room
- AMR I Common Kitchen (beverages only)
- AMR II Basement
- AMR II Blue Jay Lounge
- AMR III Building A
- AMR III Building B



## University Apartments

The Wolman Housing Office offers various types of non-smoking living accommodations for registered full-time undergraduate students who are enrolled in the Krieger School of Arts & Sciences or the Whiting School of Engineering. All apartments are located in the Charles Village community surrounding the Homewood Campus. Please note: Only full-time registered sophomore students and upperclassmen are eligible for housing in the University apartments.

We are unable to guarantee renewal within University Housing to students who have signed a 2017-2018 housing contract.

The Wolman Housing and Facilities Offices are available to support the students in the apartments.

### DESCRIPTION

All University-owned apartment buildings are located within walking distance of the University campus and stay open during the residence hall Winter Break.

### Bradford Apartments

Bradford is located in upper Charles Village, just a block and a half east of campus. Students can choose from efficiencies, one, two, three or four bedroom apartments with living rooms, full kitchens and bathrooms. Meal plans are optional for Bradford residents. The building has nine stories, lounges on the second floor, staffed with RAs,

and is open year round including Thanksgiving, winter intersession and spring break.

**CONTRACT: SOPHOMORE AND UPPERCLASS STUDENTS - 11 MONTH CONTRACT (SEPTEMBER-JULY)**

### Homewood Apartments

Situated in the heart of Charles Village, the Homewood, our largest apartment building, accommodates the housing needs of 220 residents and offers the convenience of specialty shops and ideally located JHU Student Services Offices. Students can choose from efficiencies, one, two, three or four bedroom apartments with living rooms, full kitchens and 1 or 2 bathrooms. Meal plans are optional for residents. The Homewood is staffed with RAs and is open year round including Thanksgiving, winter intersession and spring break.

**CONTRACT: SOPHOMORE AND UPPERCLASS STUDENTS - 11 MONTH CONTRACT (SEPTEMBER-JULY)**

### Dining Programs

Students living in University apartments have the option to enroll in any meal plan offered. In addition to the meal plans, students can also use cash, JCASH, debit and credit cards at any of the dining facilities.

*For more information on campus meal plans or to enroll in a meal plan visit the Office of Dining Programs website at <https://studentaffairs.jhu.edu/community-living/dining-programs/meal-plans/>.*





# APARTMENT LIVING

## Housing & Residential Life

The Wolman Housing Office is located in 103 Wolman Hall. The phone number is 410-516-7960. Maintenance needs are handled through the Housing Facilities Office, Wolman 101. The phone number is 410-516-7962. The Residential Life Offices are located on the 1st floor of McCoy Hall, 410-516-3948, and the 2nd floor of Charles Commons, 410-516-0160.

## Security

All University-owned apartment buildings are patrolled by the JHU Security Post 207 officers, 24 hours a day. These officers also assist students when they are locked out of their apartments if the Wolman Housing Office is closed and a RA is not available.

In Homewood and Bradford, a 24 hour security officer is stationed in the lobby to deter unauthorized individuals from gaining access to the building, to assist visitors in contacting their hosts and to intervene in security related incidents. Students living in the Homewood and Bradford should inform their visitors that they are required to sign in at the security desk, leave their ID at the desk, and must be escorted at all times.

## FURNITURE & DECORATIONS

Furniture is provided in all apartment units. The University can neither remove nor add furniture other than what is provided.

## Standard Apartment Furniture

### BEDROOM FURNITURE - PER STUDENT

- 1 bed
- 1 chest and mirror
- 1 desk, carrel and chair
- 1 desk lamp
- 1 night stand
- Window blinds

### LIVING ROOM FURNITURE - PER UNIT

- 1 sofa and/or loveseat/chair
- End tables
- Table lamps
- Dinette table and chairs
- Window blinds

Separate living room furniture is not provided in efficiencies. The accommodations are living room/bedroom combinations.

## BATHROOM

- 1 shower curtain

Be careful with the furniture. You are responsible for any damage beyond normal wear and tear. Inform the Housing Facilities Office if any furniture is missing from your room.

## Trash Disposal

All residents living in the apartments are responsible for emptying their trash on a routine basis. Please tie all bags shut before depositing them in trash cans located on each floor of Bradford or in the trash rooms in Homewood. The trash rooms and cans are emptied daily.

## APARTMENT AMENITIES

	Bradford	Homewood
<b>24-Hour Security Officer</b>	x	x
<b>Air Conditioning</b>	x	x
<b>Cable-Ready</b>	x	x
<b>Change Machine</b>	x	
<b>Ethernet/Wireless</b>	x	x
<b>Exercise Room</b>	x	x
<b>Furnished Apartments</b>	x	x
<b>JCard/Card Access System</b>	x	x
<b>Laundry Room</b>	x	x
<b>Security Foot Patrol</b>	x	x

## JCard/Access card

Bradford residents will use their JCard/ Access card to gain access to the front lobby entrance of the building. Homewood residents will use their JCard/Access card to gain admittance to the front door of the building and to access their wing.

## Air Conditioning

### BRADFORD AND HOMEWOOD

Located in every apartment, you can adjust the temperature to suit your comfort. Refer to directions posted on your unit. For energy conservation purposes, the air conditioning systems can be set to 72 degrees or warmer in the summer months and heating units can set to 76 degrees or cooler in the winter months depending on the preference of the occupant.

Call the Wolman Housing Facilities Office at 410-516-7962 with any problems or questions you may have about your HVAC unit.

## Exercise Room

HOMEWOOD: LOCATED ON THE TERRACE LEVEL

BRADFORD: LOCATED IN THE 1ST FLOOR LAUNDRY ROOM

Offers a variety of exercise machines.

## Laundry Rooms

COIN AND JCARD OPERATED

Change machines are located in the AMR II basement, Charles Commons, Bradford and McCoy.

## Sustainability Practices

### 1. RECYCLING

**Housing buildings have a mixed recycling system. The following items should be placed in the green recycle bin:**

- Mixed office paper (including envelopes with clear windows, magazines, all color copy paper, newspapers, etc.)
- Cardboard (including cereal and packaged food boxes)
- Glass bottles and jars
- Aluminum cans, clean foil and empty to-go containers
- Rigid Plastic containers (including drink bottles, yogurt containers, cups, laundry detergent bottles, etc.)
- Empty pizza boxes

FOOD AND BEVERAGE CONTAINERS SHOULD BE EMPTY BUT DO NOT NEED TO BE WASHED CLEAN BEFORE RECYCLING.

### 2. COMPOST BINS

**All housing buildings have compost bins located in trash rooms, kitchens and some common rooms. The following items should be placed in the yellow compost bins:**

- All food waste
- Soft paper products (tissues, paper towels)
- Paper product with food on it (plates, napkins)
- Coffee cups

- Compostable fiber to-go containers (e.g. Meals in a Minute)
- Compostable plastic cups & to go containers (sold in all campus cafes)
- Compostable utensils

### 3. ELECTRONICS

**Basically anything with a battery or cord can be e-cycled, including:**

- Computers
- Laptops
- Monitors
- Printers
- Cell phones
- Batteries
- Printer cartridges
- Computer accessories

RESIDENTS CAN ALSO RECYCLE THE ELECTRONIC ITEMS IN BINS PROVIDED IN THE LOBBIES OF ALL BUILDINGS.

### 4. ACADEMIC BUILDINGS

**In the academic buildings on campus we do separate paper and cardboard from the container recycling (aluminum, tin, plastic and glass) because the University receives revenue from that material which supports the campus recycling program. Please separate your waste as follows:**

- Paper and cardboard in the blue bins
- Container recycling in the green bins
- Compost in the yellow bins
- Trash in the grey bins

### 5. OTHER WASTE

**All other waste should be placed in the gray trash (incinerate) bin, including:**

- Styrofoam

# APARTMENT LIVING

- Chip bags
- Candy wrappers
- Film plastics including grocery bags and Amazon air pillows

TRASH AND RECYCLING BINS CAN ALSO BE FOUND IN LOBBIES, KITCHENS AND COMMON SPACES THROUGHOUT AMR I, AMR II AND AMR III A&B.

## 6. TERRACYCLE

**Additionally, there are TerraCycle bins located in the lobbies of all buildings for hard to recycle items, including:**

- Personal care products including cosmetic packaging like lipstick tubes, hair care packaging, and body lotion tubes
- Oral care products including toothbrushes, floss containers and toothpaste tubes
- Energy bar wrappers
- Writing utensils including pens, markers, mechanical pencils, and highlighters

## 7. SUSTAINABLE LIVING TIPS

- Turn off your laptop, monitor, printer, room lights, television, gaming system, etc. when not being used and when you leave your room.
- Turn off the faucet while you brush your teeth, wash your face, shave, etc.

- Bring as much home with you as possible during winter and spring breaks to reduce the amount of stuff you'll need to pack up at the end of the semester.
- Purchase and use reusable products including water bottles, to-go mugs, utensil set, stainless steel straws, lunch bag, snack bag, produce bag, food wrap, and more. Stock your room with reusable plates, bowls, and utensils to eliminate the need for single-use items.
- First-year students are invited to apply for Green Lead, a volunteer leadership training program through the lens of campus sustainability. Applications open in December and can be found at <http://sustainability.jhu.edu/GreenLead>.

VISIT HOMEWOOD RECYCLING TO LEARN MORE AND LIKE US ON FACEBOOK!

## MOVE OUT - CLEANING WITH A MEANING

As the end of the year approaches, you may want to begin to think about what you are going to do with all the stuff you have accumulated over the year. As part of Housing's commitment to sustainability and giving back to the community, residents will be able to bring all of their unwanted but usable furniture, clothing, shoes, housewares, books, toiletries and appliances to a collection point for donation (locations and times TBD).

Visit <http://fm.jhu.edu/recycling> to learn more, view waste bins signs and request green waste event support.

LIKE US ON FACEBOOK!





# Community Standards of Residential Life

## DESCRIPTION

Residents are expected to take responsibility for their own actions. They are expected to take an active role in safeguarding the overall needs of the community by working to encourage others to conduct themselves reasonably. The University and the Office of Residential Life enforces several policies designed to allow residents to live, study, and socialize together in harmony and comfort. These policies are outlined here. Please read them thoroughly and contact appropriate staff if you have any questions. Residents are expected to abide by these community standards throughout their years as a member of this community. Below are guidelines to follow as they relate to our Community Standards:

- Respect the rights of others and behave in a fashion that is considerate of others.
- Be aware of and comply with the Student Conduct Code and other University policies and procedures governing student conduct.
- Cooperate with and respect Residential Life and other University staff. Failure to comply with the request of staff members acting in the performance of their duties will result in disciplinary action.
- Provide proper identification upon request.
- Be aware of and comply with relevant local, state, and federal laws.
- Help to foster a strong residential community by making reasonable efforts to discourage other residents from engaging in inappropriate or abusive conduct.
- Appropriately use positive, assertive communication.
- Seek help and assistance from Campus Safety & Security or a member of the Residential Life staff if a member of our community is in a hazardous situation. The safety and well-being of students is our primary concern, and we should all play a role in ensuring the well-being of all members of our community.

## RESIDENTIAL CONDUCT PROCESS

Students are reminded that they are responsible for adhering to all policies within the Living at Hopkins Guidebook, the Student Conduct Code [<http://studentaffairs.jhu.edu/policies/student-code>], and other University policies and procedures, including without limitation those available on the University Policies Website. For additional assistance, please contact a Residential Life staff member or the Office of the Dean

of Student Life. For updated information regarding policies and procedures, please visit the links above.

All students will be held accountable for violations of any of the above listed policies. Students who are alleged to have violated Residential Policies or University policies or procedures (i.e. the respondent) will be afforded the process laid out in the Student Conduct Code [<http://studentaffairs.jhu.edu/policies/student-code>]. Conduct administrators within Residential Life include but are not limited to the Assistant Director of Residential Life, the Associate Director of Residential Life, or the Director of Residential Life or their designees.

*Please see the Student Conduct Code for additional information on the student conduct process* [<http://studentaffairs.jhu.edu/policies/student-code>].

## SANCTIONS AND CORRECTIVE MEASURES

The Office of Residential Life uses progressive sanctioning and corrective actions/measures for resolving violations of the Living at Hopkins Guidebook, the Student Conduct Code, or other University policies and procedures.

If a student is found responsible for violating any University policy or procedure, the Office of Residential Life has the authority to assign the sanction(s) as outlined in the Student Conduct Code [<http://studentaffairs.jhu.edu/policies/student-code>]. The Office of Residential Life reserves the right, at its discretion, to determine the sanctions and corrective actions/measures depending on the unique set of circumstances surrounding each student and each alleged violation of University policy or procedure. Students are reminded that removal from University Housing is a possible sanction which means the student is removed from University Housing without a refund and is ineligible to re-enroll in University Housing without clearance from the Associate Director or Director of Residential Life. Additionally, the Office of Residential Life has the authority to assign the following corrective actions/measures:

## Corrective actions/measures include but are not limited to one or more of the following:

- educational intervention programs
- written assignments
- restitution
- fines
- compensatory services
- community service
- exclusion from specific aspects of community life
- referral to other University offices
- program attendance
- transcript notation
- no contact orders
- parental/family notification
- notification to coaches
- referral to the Homewood Health and Wellness or Counseling Center
- and/or completion of a specified treatment program prior to return from period of removal from University Housing or suspension
- and/or other corrective actions/measures deemed appropriate by the University.

## INCIDENTS INVOLVING ALCOHOL

For incidents involving residential students and alcohol, or alcohol-related incidents, within University residential buildings, the Office of Residential Life follows the sanctioning guide below pursuant to the Homewood undergraduate Alcohol Policy [<http://studentaffairs.jhu.edu/policies/homewood-alcohol-policy-violations>].

The University reserves the right, at its discretion, to impose more stringent or different sanctions depending on the facts and circumstances of a particular case. Any non-residential student(s) involved in alcohol-related incident(s) occurring within the residence halls will be referred to the Office of the Dean of Students, as may be residential students depending on the nature of the incidents and other relevant factors. The following sanctions are defined in the Student Conduct Code.

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### 1st Minor Alcohol Violation

#### NOTIFICATION

### 2nd Minor Alcohol Violation

#### FORMAL WARNING

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### 3rd Minor or 1st Major Alcohol\* Violation

#### PROBATION

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### 4th Minor or 2nd Major Alcohol\* Violation

#### DEFERRED SANCTION

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### 5th Minor or 3rd Major Alcohol\* Violation

#### SUSPENSION OR EXPULSION

*\*Major Alcohol Violations involve excessive and high-risk alcohol consumption that endangers the health, safety, or welfare of oneself or others.*

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## Corrective Actions/Measures for Incidents Involving Alcohol

ADDITIONALLY, THE OFFICE OF RESIDENTIAL LIFE HAS THE AUTHORITY TO ASSIGN THE FOLLOWING CORRECTIVE ACTIONS/MEASURES:

- Minor Violations: Corrective actions/measures include but are not limited to one or more of the following: educational intervention programs; reflection papers; parental/family notification; notification to coaches; and/or other corrective actions/measures deemed appropriate by the University.
- Major Violations or Repeat Minor Violations: Corrective actions/measures include but are not limited to one or more of the following: parental/family notification and consultation; notification to coaches; educational intervention programs; referral to the Homewood Counseling Center; completion of a treatment program prior to return from period of suspension; and/or other corrective actions/measures deemed appropriate by the University
- Parent or Family Notification for Alcohol Violations [<http://studentaffairs.jhu.edu/policies/homewood-alcohol-policy-violations>]
- Amnesty Policy [<http://studentaffairs.jhu.edu/policies/homewood-alcohol-policy-violations>]
- Appeals process [<http://studentaffairs.jhu.edu/policies/homewood-alcohol-policy-violations>]

## RECORD KEEPING

Any time a student accepts responsibility or is found responsible for violating the Student Conduct Code a disciplinary record is created and maintained as outlined in the Student Conduct Code

[\[http://studentaffairs.jhu.edu/policies/student-code\]](http://studentaffairs.jhu.edu/policies/student-code).

If students have questions about how disciplinary records could impact study abroad, a background check, security clearance checks, immigration status, financial aid status, or applications to graduate or professional school, please contact the Office of the Dean of Student Life or the Associate Dean of Student Conduct at 410-516-8208.

Students have the right to review and inspect their disciplinary record in accordance with The Family Educational Rights and Privacy Act of 1974, as amended ("FERPA") and the the University's FERPA policies (<https://studentaffairs.jhu.edu/registrar/students/student-privacy-ferpa/>).

To do so, please contact the Office of the Dean of Student Life or the Associate Dean of Student Conduct at 410-516-8208 to make an appointment with a staff member. If students feel that part of their disciplinary record is inaccurate or misleading, they may contact the Associate Dean of Student Conduct.





## University Housing Policies

### ABUSE OF FIRE SAFETY EQUIPMENT

Residents will be held responsible for the abuse of fire safety equipment by themselves or their guests, including, but not limited to, tampering with smoke detectors, sprinklers, strobes and exit signs.

### CANDLES AND INCENSE

Candles and incense are prohibited in all residence halls and apartments, including decorative candles. Items will be confiscated and the student will be subject to disciplinary action.

### COMPUTER MISUSE

JHU makes available computing and networked information resources for the purposes of instruction, independent study, authorized research and the official work of the offices, departments, recognized student organizations and agencies of the University. Those who access University computer facilities and campus-wide communication networks assume responsibility for appropriate use. Any activity that intentionally obstructs or hinders the authorized use of University computers and network resources or violates the conduct code (<http://IT.johnshopkins.edu/policies/>) is prohibited and will result in disciplinary action ranging from loss of computing privileges to suspension/expulsion/termination from the University.

Please note that some computing and network misconduct not only violates University policy but federal, state and/or local laws as well. The Johns Hopkins University cannot protect students in violation of laws. Consequently, violators are subject to criminal penalties.

### CONSTRUCTION

At any time, construction may take place in and around residential units. No adjustments will be made to any resident's charges at any time based solely on that construction.

### COOKING

Small cooking appliances without a visible heating element are acceptable for use in University Housing as long as the appliance has an automatic shutoff. Refrigerators and freezers

leased or brought from home may not exceed 4 cubic feet or 1.5 amps. Microwaves must not exceed 1100 watts.

### DANGEROUS CHEMICALS

Dangerous chemicals, for reasons of safety, may neither be used nor stored in University housing. Dangerous chemicals include but are not limited to: flammable and/or combustible liquids and/or chemicals including gasoline, kerosene, diesel fuels and lighter fluid; laboratory type chemicals - including but not limited to ammonia, acetic acid, acetic anhydride, phenylacetone, nitroglycerin, and acetone peroxide; radioactive materials; corrosive liquid - acids or bases with pH lower than 4 and higher than 9; and photo chemicals. Domestic household cleaners should be less than 1 gallon. Dangerous chemicals also may include any other item deemed a hazard by JHU Housing Administration. For clarification on substances that fall into this category, please contact the Office of Residential Life or the Housing Facilities Office.

### DRUGS

The possession, use, or distribution of illegal drugs as defined by federal, state and local statutes is prohibited at any time on University property. Students known to possess, use, manufacture or distribute illegal drugs or drug paraphernalia, including but not limited to water pipes, hookahs (decorative or otherwise) or bongs, will be liable to University disciplinary action.

Members of the Residential Life staff are obligated to report any knowledge they have about violations of this policy to the Residential Life professional staff.

Residents should understand that disciplinary sanctions will be imposed for infractions of the drug policy. These sanctions may include suspension from the University.

For students struggling with a drug use problem, counseling and medical assistance are available through the Health and Counseling Offices. In addition, the Residential Life staff will provide information regarding referrals or other support for any student seeking help.

### ENTREPRENEURSHIP/SOLICITATION

Solicitation, canvassing and sales of products by individual students, non-registered student groups and/or non-students for personal or organizational funds, sales, membership or subscriptions is prohibited in University buildings.

Students may not conduct business dealings in their residential unit, nor operate a business from their residential unit.

## FIRE ALARMS

Activating a false alarm in the city of Baltimore is a felony offense punishable by a \$5,000 fine and/or five years in prison. Any Johns Hopkins student or students who cause a false alarm, either deliberately or through inappropriate activity that results in an accidental activation of the alarm, will be assessed a \$500 fine by the University. The student(s) may also be subject to additional sanctions imposed by the University. This policy applies to hallway fire pull stations. Their activation automatically brings fire department personnel and equipment to the residence halls.

Students who accidentally activate an alarm must immediately alert a staff member of the Residential Life or Housing Offices. Failure to come forward is viewed by the Fire Department as evidence of intentional activation and thereby warrants an independent investigation by Fire Department officials. Students identified as at fault by the investigation may be prosecuted for a felony offense.

If more than one student causes a false alarm, all individuals involved will share the \$500 University penalty, and each will remain subject to additional sanctions. If the perpetrator(s) in the residence halls cannot be identified, all residents of the building, house, or floor will share the \$500 fine.

## FIRE DOORS

Fire doors should ONLY be used during a fire emergency. There is a \$200 fine for the improper use of the fire doors in all the residence halls. Each of these doors has a clearly marked alarm affixed to it that will be activated when the door is opened. Residents MAY NOT use these doors as exits except in a fire emergency.

## FIRE EXTINGUISHERS

Any student who uses a fire extinguisher for any reason other than to put out a fire will be fined \$75 per extinguisher and be subject to additional penalties. When the individual(s) responsible for the unauthorized use of an extinguisher cannot be identified, residents of the building, house, or floor will share the \$75 fine.

## FIRE HAZARDS

Students who cause any fires in or outside the buildings will be subject to disciplinary action that may result in expulsion.

## FIREWORKS & WEAPONS

The possession or use of fireworks is a violation of Maryland state law as well as University policy. The possession, wearing, carrying, transporting or use of firearms, explosives, paint guns/balls, pellet/stun weapons or any other kind of weapon (including but not limited to knives, nunchuks, swords, fencing foils, etc.) is strictly forbidden on University premises. This prohibition also extends to persons who may have acquired a government-issued permit or license. Violation of this regulation will result in disciplinary action and sanctions up to and including expulsion.

## FURNITURE/UNIVERSITY PROPERTY

Residents may not move, or be in possession of, University furnishings or property other than that which is assigned to their residential unit. Furniture and University property are not to be removed from assigned locations. This includes University and non-University signs, including in and out-of-state road and construction signs and cones. Violations of this regulation may result in fines or disciplinary action.

## GAMBLING

Any type of game played for money, or other consideration, is considered an illegal activity and is prohibited in or around University Housing. Engaging in such an activity will result in disciplinary action.

## GUESTS

All guests are required to be accompanied by a resident and must stop at the security station to sign in. Residents are expected to stay with their guests throughout the guest's entire visit; you are responsible for their actions and will be held accountable for their behavior. The guest must surrender a government-issued photo identification to the Security Officer. Individuals without an accepted form of ID will not be permitted to enter the building.

Residents are permitted to house overnight guests in their rooms provided that they first obtain the consent of their roommates and/or suitemates. However, the University reserves the right to prohibit overnight visitors. Extended visits (over three days) are prohibited by the University. Residents are responsible for their guests at all times. Keys or Access card will not be provided for guests.

## HALOGEN LAMPS/SPACE HEATERS/WINDOW AIR CONDITIONERS

Halogen lamps and other lamps with plastic heads are prohibited in University Housing. Any halogen lamps found in housing will be confiscated and disposed of properly.

**OPEN ELEMENT SPACE HEATERS ARE ALSO PROHIBITED AND WILL BE CONFISCATED.**

Students may not install window or other portable air conditioners in their residence hall room, suite or apartment.

## HARASSMENT AND PERSONAL RESPECT AND SAFETY

Any action or situation involving verbal, mental or physical assault and/or abuse, including harassment, intimidation or other conduct that recklessly or intentionally endangers or threatens the health, safety and welfare of another student will be met with serious disciplinary action by the Office of Residential Life or the Office of the Dean of Student Life.

## HATE/VIOLENT CRIMES

All students are expected to treat each other with respect. If any student is involved in a hate or violent crime, severe disciplinary action will be administered by the Office of Residential Life or the Dean of Student Life Office.

## HOLIDAY DECORATIONS

Lights may be placed around the interior of windows or the perimeter of your room. Lights may not be draped/strung across any ceilings or on the exterior of the buildings. Live Christmas trees, aluminum Christmas trees, menorahs and kinaras are not permitted in University Housing. Permission for other decorations must be received from the Director of Residential Life. For safety reasons, you may not hang items from the ceiling.

## KEYS AND JCARD/ACCESS CARD

The room and/or exterior door keys & JCard/Access card issued to residents are the property of the University and cannot be exchanged, duplicated, or given to another person. As such, students will incur the cost of a lock change if a room key is lost, stolen or duplicated and a JCard/Access card if a card is lost or stolen. Keyless entry into a student space is a serious security risk and is prohibited. No rooms may be modified to allow keyless entry.

## Lock Change Policy

- If you lose your keys resulting in a lock change, a standard lock change fee of \$125.00 will apply and a record will be maintained concerning the occurrence.
- Should there be a second occurrence, a repeat lock change fee of \$125.00 will apply and a meeting will be scheduled with a Resident Director of Residential Life. During this meeting a conversation will take place to process how you, the student, can be better supported and more accountable for not losing your keys/J-card IDs in the future.





## Lockout Policy

- If you lock yourself out of your room and require assistance from any university employee in regaining access (including Housing Staff, Residential Advisors, and Security) a record will be maintained concerning the occurrence.
- Should there be as many as three occurrences, a meeting will be scheduled with an Assistant Director of Residential Life. During this meeting a conversation will take place to process how you, the student, can be better supported and more accountable for not misplacing your keys/J-card IDs in the future.
- Subsequent lockout occurrences will result in a \$20.00 excessive lock out fine for each additional incidence being charged to your SIS account.

## MUSICAL INSTRUMENTS

Large musical instruments must be stored in the Mattin Student Center or at Peabody.

## NOISE/QUIET HOURS

All residents of University Housing are expected to keep noise at a level that is not disruptive to those living around them. This means that noise within living units and around the exterior of the buildings should not be noticeable to anyone outside that unit. Roommates are encouraged to discuss acceptable noise levels within residence hall rooms and apartments so that everyone within the unit can live, study and sleep in comfort.

Minimally, quiet hours must begin by 8:00 pm on weeknights and 10:00 pm during the weekend. Houses are free to extend these hours but not to reduce them. Residents who are disruptive and fail to maintain reasonable quiet will face disciplinary action. If you fail to keep volume levels reasonable, audiovisual equipment such as stereos and televisions will be confiscated and held by the Office of Residential Life. In addition, amplified music should be played in designated music rooms only. The placing of sound equipment in windows to project sound out of doors is prohibited. Possible disciplinary consequences for repeated noise violations include relocation or removal from housing.

**A 24-HOUR QUIET HOURS POLICY IS ESTABLISHED AT THE END OF EACH SEMESTER FOR FINALS.**

## PETS

No pets of any kind are permitted in the residence halls or apartment buildings. This includes animals such as birds, rodents, amphibians, reptiles (including turtles), fish, insects and any animals from labs. Residents who violate this policy may have their pets turned over to an animal

shelter and will be subject to disciplinary action.

Residents are asked to recognize the risks to health and comfort that the presence of non-human creatures presents to other residents. Full cooperation with this policy is expected.

## POSTINGS

Any materials approved by the Office of Residential Life may be posted in approved areas only. See the Office of Residential Life for the posting policy for the residence halls. Inappropriate and unapproved signs will be removed. Disciplinary action will be taken by the Offices of Student Involvement and Leadership, Fraternity and Sorority Life and Residential Life. Violations of this policy will result in a suspended period of advertising in the residence halls. You should not tape postings to the walls or exterior doors. They will be removed.

## RIGHT OF ENTRY

Hopkins personnel have the right to enter the premises for inspection at any time whenever necessary for purposes of repair, maintenance, wellness or safety checks and breaks. The right of entry includes, but is not limited to, agents of the University who enter the premises for the purpose of inspection and treatment of rodent and insect infestation or inspection for compliance with housing regulations. Residential Life staff may also enter if a safety or policy violation is perceived to be occurring in the room and no one is answering the door. The signing of the housing contract only allows entry into the assigned University Housing facility by the resident and the resident's invited guest.

## ROOF/OFF-LIMIT AREAS/WINDOWS

Residents are not permitted in some areas of University Housing. These include all roofs, the area above drop ceilings, window ledges and fire escapes (except in the case of fire or emergency evacuation), attic areas, storage rooms, machine rooms, elevator shafts, drop ceilings, and other rooms not designed for residential use. Residents found in, or storing items in, any of these areas will face serious disciplinary action including possible removal from housing.

Residents may not throw anything out of the windows, down the stairs or off the roofs and fire escapes of University Housing. Such actions jeopardize the safety of pedestrians and in some cases, destroy property, create fire hazards and are viewed as vandalism. Anyone caught engaging in such activity will face serious disciplinary action, including possible removal from housing.

In addition, residents may not enter or exit a building through a window. Any violation of this policy will be considered a security violation, resulting in disciplinary action and fines. Removal of a screen will result in a \$200 fine.

## SMOKE FREE POLICY

The Offices of Residential Life and Housing have a vital interest in maintaining a healthy and safe environment for students, while respecting individual choice about smoking.

Smoking is prohibited inside University Housing buildings, including, but not limited to, student rooms, suites, apartments, lounges, bathrooms, common areas, stairwells, lobbies and elevators. In addition, removing window screens and leaning out of windows to smoke is also prohibited. The non-smoking policy includes, but is not limited to, cigarettes, e-cigarettes, vaporizers, cigars and hookahs.

Residents who smoke must do so outside the building and must be far enough away from the building so the smoke will not filter into the building via exterior doors, windows or the building ventilation system. Full cooperation with this policy is expected. Any violation of this policy will result in disciplinary action, which may include fines.

## SPORTS

Sports and sports-related activities are not permitted anywhere in the residence halls and/or apartments, or directly outside the building and quads, including, but not limited to, Frisbee, roller blading, skateboarding, hoverboards, water sports, lacrosse and games involving a ball. Damage caused by any such activity will be billed to residents responsible or the community at large if the responsible person is not known. Any equipment utilized in such acts will be confiscated.

## THEFT

Theft of property or services or knowingly possessing stolen property is not permitted anywhere in the residence halls or apartment buildings. Any unauthorized person who intercepts or receives communications provided over a cable system will be subject to disciplinary action and may be prosecuted by the State of Maryland.

## TURNSTILES/EMERGENCY EGRESS DOORS

If you or your guest(s) breach security by not using the turnstiles properly, you will be fined \$75 for the first violation, \$200 for the second and disciplinary action will be taken upon the third violation, which may include suspension from the university.

**IMPROPER USE OF AN EMERGENCY EGRESS DOOR WILL RESULT IN A \$500 FINE.**

## VANDALISM/DAMAGES

Students are liable for damage to the premises caused by an act or omission of the student and student's guest. Upon taking possession of the space, the student agrees to complete a Room Condition Report which reflects the condition of the room. A final inspection by a University staff member will occur after closedown to make the final vandalism/damage assessment. The student agrees to reimburse the University for damages and defacement of space he/she occupies during the term of their contract exclusive of normal wear. The room must be left in "broom clean" condition; failure to do so will result in a custodial cleaning charge.

Unattributable common area damage will be calculated and deducted from a fund created from a percentage of room rental payments. Should vandalism exceed the funds available, the room rate will be raised the following year to compensate; on the other hand, any funds remaining after all damage has been paid will be invested in equipment or improvements to the quality of the residential facilities.

Keep in mind that if there is excessive and repetitive common area damage caused on a particular floor, residents of that floor will be charged for the damage.

No grades, transcripts or degrees shall be released until all the charges, including but not limited to damage charges, have been paid.



## University Housing Processes

### **STUDENT STATUS REQUIREMENT**

University Housing is provided to registered full-time Krieger School of Arts & Sciences and Whiting School of Engineering undergraduate students of the University. When a student graduates, withdraws, takes a leave of absence, fails to register full time for the semester, or is academically dismissed, the individual will be required to vacate University Housing immediately.

Students in concurrent programs whose status changes during the current contract period are eligible to remain in University Housing through the end of the contract period. However, they will not be permitted to renew for the following academic year.

Graduate students are ineligible for University Housing.

### **RESIDENCE REQUIREMENT**

There is a two-year residence requirement for all new students attending Johns Hopkins University. This policy requires that first and second year students reside in University Housing or at home with a parent or legal guardian. All residential students residing in the residence halls are required to enroll in a meal plan for the entire academic year.

### **RESIDENCE HALL WINTER BREAK CLOSE DOWN**

The housing contract for all freshmen in the AMRs, McCoy and Wolman is for the period beginning on Friday, August 25, 2017, and ending at 12:00 noon on Friday, May 18, 2018. Residents may not move in before the assigned date or move out past May 18, 2018 at noon.

In addition, the AMRs, Wolman, Rogers House, Charles Commons, and McCoy halls will close for Winter Break and





# UNIVERSITY HOUSING POLICIES & PROCESSES

all residents must move out by Saturday, December 23rd at 10:00am (or 24 hours after your last final, whichever occurs first) through Friday, January 5th at 12:00 noon. Since heat and hot water are turned down during this time and exterior door locks are changed, no exceptions will be made to this closedown requirement. All students residing in the AMRs, Wolman, McCoy, and Charles Commons must vacate during winter break.

## THANKSGIVING AND SPRING BREAKS

If you need to stay for Thanksgiving and/or Spring Break, as long as you notify Housing of your plans in advance, you may remain in your room during those breaks. Dining venues are closed with limited service at Levering Hall.

## ROOM CHANGE

Room changes may occur following move-in, after the six week “room freeze” period ends. Students wishing to change rooms should contact their RA first to discuss the situation thoroughly and to explore all options. No room changes or roommate switches will be permitted without official approval from Residential Life professional staff. Unapproved room changes will result in a fine.

Students interested in a room change should speak to the Residence Director of Residential Life for their building.

## INCOMING TRANSFERS

JHU has a two year residency requirement. It is the philosophy of the Housing and Residential Life departments that living on campus for the first two academic years provides valuable support and education for college students beyond the classroom.

Entering transfer students who have completed one to three semesters of college must live in JHU housing for one year. Entering transfer students who have completed two years of college (four semesters) have satisfied the JHU residency requirement and should arrange to reside off-campus.

## GENDER INCLUSIVE HOUSING

Housing and Residential Life affords students the opportunity to live in housing with student(s) that are not of the same sex. Traditionally, housing assignments and placements were with students of the same sex and, in general, that will continue.

However, we acknowledge that this does not work for everyone. This policy exists to meet the needs of all

students by nurturing an atmosphere in which students can be the most comfortable with those with whom they live.

It is important that the residential community has an atmosphere that values diversity and social justice and promotes the dignity of all people. Therefore, sophomores and other upperclass students may live with whomever they choose, regardless of biological sex or gender identity, which will create a gender inclusive unit (GIH). Incoming freshmen interested in Gender Inclusive Housing check off the GIH box on their housing questionnaire and search for other freshmen who chose the same option. In either case, you must fill your unit, or complete an already open unit. Regardless of which arrangement you choose, you are encouraged not to live with someone you may be dating.

## HEALTH & SAFETY CHECKS/ CONFISCATION

All student rooms will be checked once during each semester and during each closedown by staff members from the Office of Residential Life and the Housing Office. The checks are intended to guarantee that basic cleanliness and fire safety practices are being observed.

Any University property not authorized to be in a student’s room will be confiscated, and the students who reside in the room will face disciplinary action. This includes University and non-University signs.

Prohibited items may also be confiscated if found during maintenance to the room or during inspections. If any items are confiscated, notification will be left providing instructions regarding retrieval or disposal of said items. Any items not retrieved by their deadline will be donated to charity.

## PROHIBITED ITEMS:

- Air conditioners (except University-issued AC units in Rogers House)
- Alcohol, drugs
- Amplified music
- Baltimore City property or signage
- Beds lofted without permission/assistance of the Housing Office or wardrobes put on top of drawers
- Blocked exit from room/suite/apartment
- Candles and any open flame wax burners
- Ceiling hangings and tapestries
- Chargers (for cell phones, cameras, laptops, etc.) and adapters can pose a fire hazard at times. They are to be unplugged when not in use.

- Cloth banners or posters larger than 24" x 36"
- Cooking appliances with external heating element or without auto-shutoff
- Dismantled, disengaged, or covered smoke detectors
- Drug paraphernalia
- Empty food or beverage containers
- Excessive clothing and/or trash on floors
- Excessive paper, stickers on doors
- Halogen lamps (desk and floor styles)
- Hookahs (decorative or otherwise)
- Hoverboards
- Incense
- Live trees
- Loose wires running across floors
- Lounge and common area furniture
- Microwaves exceeding 1100 watts
- More than half the wall surface covered in posters, pictures or cloths (24" x 36")
- Multiple extension cords to one outlet
- Open food containers, excessive dirty dishes
- Pets
- Refrigerators exceeding 4ft3 and/or 1.5amps
- Security/traffic cones
- Track lighting, dismantled University-provided lighting
- Unacceptable Room Conditions
- University and non-University signage
- Weapons
- Window screen removal or damage

**NO ITEMS CAN BE AFFIXED, HUNG, MOUNTED, SECURED, DRAPED OR PINNED TO ANY CEILING.**

## CHECK-IN & CHECK-OUT

Only one room key per resident will be issued at the time of check-in. Keys will not be distributed to friends and family. It is illegal to duplicate university keys.

When vacating the residence halls or apartments, residents must return room and mailbox keys to the AMR II Housing Office or the Wolman Housing Office.

If students do not return their keys, they will be charged \$125 for a lock change and \$15 for a mailbox key. If students are vacating before their contract ends, Housing must be informed, keys must be returned, and a proper checkout must occur.

## MAIL FORWARDING/CHANGE OF ADDRESS

All University Housing residents are strongly encouraged to file an official United States Postal Service (USPS) Change of Address form or Mail Forwarding Request at least two weeks prior to vacating in order for their mail to be forwarded in a timely and appropriate fashion. If a change of address or mail forwarding request is not submitted directly to the USPS, any mail delivered to our campus mailrooms after you have already vacated university housing may be returned to sender. Visit <http://usps.com> for more information.

We would like to emphasize that you can make the Change of Address process faster and easier by notifying everyone (i.e. friends, family members, business, organizations) who sends you mail of your new address and the date of your move, two weeks before your move. Many bills and statements have an area for making an address change notification.

Remember: Change of Address forms cover first class mail for one year and periodicals and standard mail for only one month. After this time period, they will not be forwarded but discarded. Therefore, it is imperative that students contact mailers directly to change their addresses prior to vacating housing.

## HOUSING CONTRACTS

The room and board contract that was signed and submitted is a binding agreement between the student and the University. It is in effect for the entire contract term. Release from the contract is permitted only under the conditions of academic withdrawal or dismissal, or leave of absence from the University.

For all buildings, the contract and the Community Standards and Policies Brochure that accompany it spell out the specific terms of your room and board agreement with the University. Try to become familiar with the contents of both documents.

## HOUSING CONTRACT CANCELLATION

Release from a contract is permitted only with the written approval of the Associate Director of Housing. The following constitutes grounds for cancellation by Hopkins:

- Default on terms of the contract or payment, in which case Hopkins will give the student written notice one week in advance stating the date of termination of the contract.
- Withdrawal/leave of absence from the University for personal reasons verified by the appropriate Dean's Office.

# UNIVERSITY HOUSING POLICIES & PROCESSES

- Academic suspension or dismissal verified by the appropriate Dean's office.
- An emergency or other condition that, in the judgment of Hopkins, requires the student to vacate the premises, in which case Hopkins will refund to the student the pro-rated rental payment for the unexpired term.
- An approved study abroad verified by Academic Advising.

## Completion of studies at Hopkins

The following steps must be taken by the student in order for this policy to become effective:

- Students who wish to cancel a University Housing contract because all degree requirements have been met must provide a written statement on an official Housing Office Action Form indicating the date on which all degree requirements will be completed, and a vacate date 30 days prior to the student's desired termination date. Graduation will be verified by the Registrar's office. Contract cancellation due to graduation, will be effective no earlier than December 31 or May 31, whichever is applicable.

## OPEN SPACE POLICY

If you learn that a space has become available within your unit you may contact the Wolman Housing Office by phone at 410-516-7960 or email [confirmation@jhu.edu](mailto:confirmation@jhu.edu) to request a new roommate. However, the student you are requesting to pull in must already be housed in a comparable single space within the university housing system and the switch must occur quickly, within a two (2) business-day timeframe. We will require hearing directly from the proposed new roommate to confirm all are in agreement. If there has been no other placement made, we will do what we can to honor the request. However, if a student has already been assigned to the space, we will be unable to accommodate your request. Please do not ask us to change another student's housing assignment. Housing will notify students if a new assignment occurs within their room, suite or apartment, however as we near move in, we cannot guarantee your roommate of choice due to the quick turn-around time involved in making last minute room assignments.

In the event of there being an unoccupied space within your double room, the expectation is that you will keep the vacant side of the room clear of your personal belongings. A new resident may be assigned to that space at any given time during the academic year, so it is necessary that the vacant side of the room remain in move-in ready condition. "Failure to comply with these expectations for vacancies may result in disciplinary action with the Office of Residential Life, and/or your being assessed a fine to be determined by the Housing Office." Current occupants will

receive a new roommate notification when a student is assigned to the vacant space.

## SUBLET

Students in the apartments are allowed to sublet their space to full-time Krieger School of Arts & Sciences and Whiting School of Engineering undergraduate students with the approval of the Wolman Housing Office during the period of May 18th through July 31st. Both the student and the individual wishing to sublet will be required to come into the Housing Office to fill out the proper forms before approval is granted. The Housing Office must know at all times who is living in each apartment in case of key replacement, emergency, or maintenance issues.

The payment of all rental fees and damage charges and the return of the keys remain the exclusive responsibility of the legal student.

Keys must be worked out and exchanged between the students, and financial arrangements must be worked out in the same manner. The card access portion of the JCard of the student will be turned off, and the JCard of the sublettor will be turned on for the appropriate access. No student(s) may falsely represent Housing by acting as a broker for students interested in subletting their space in University Housing. Residents desiring to sublet should at no time pay another individual/student for his or her assistance in any way in locating or identifying a student wanting to sublet or a student sublettor. All parties involved in a legitimate sublet must complete and submit a sub-license agreement to the University for pre-approval.

## LATE FEES

Students will be billed prior to the beginning of each semester.

The University will assess a late fee of 1¼ percent compounded monthly against any student's account bill that is not paid in accordance with the stipulations on the University student invoice.

## LOSS OF PROPERTY/RENTERS INSURANCE

The University does not carry insurance to compensate students or their families for losses suffered due to fire, theft, water damage, etc. Students are strongly advised to check their parent's insurance for coverage.

In addition, please consider purchasing renter's insurance. The University has found a company that specializes in serving the collegiate environment: National Student Services, Inc. Information is available through both housing



offices. For more information, please visit <http://nssi.com>.

For information about renter's insurance from the National Student Services, Inc., contact the Wolman Housing Office at 410-516-7960 or the AMR Housing office at 410-516-8282.

## ROOM HOLDING DEPOSIT

**Sophomore Students:** If you are not returning to the University, it is your responsibility to directly inform the Housing Office by August 1st of your decision not to return. If you fail to notify Housing of your intent not to return to the University by August 1st, 2018, you will be responsible for a \$500.00 administrative fee.

## Upperclass Students:

(THOSE STUDENTS THAT HAVE FULFILLED THE TWO YEAR RESIDENCY REQUIREMENT).

If you have secured a space in University Housing and decide to cancel your housing contract to move off campus you must notify Housing directly before June 1st of the upcoming school year and all charges shall be waived except for a \$500.00 administrative fee. If notification is received after June 1st but before the earliest move-in date, you will be responsible for two months of the applicable room charges. Should you decide to cancel a 12 month contract on or after June 1st but before August 1st you will be responsible for a \$500.00 administrative fee plus a termination fee equal to one month's applicable room charges. The Student must vacate the applicable room by August 1st.



## Safety and Security

*This section of the guidebook describes the procedures to follow in case of fire emergencies, University regulations dealing with fire safety, and security services on campus. It also provides you with tips on how to protect yourself and your valuables while living in University-owned housing and the neighborhoods surrounding the University.*

### EMERGENCY ASSISTANCE

Residents in University Housing can obtain emergency assistance through the Office of Residential Life at any time. Residents should call or visit the office for help during regular office hours.

When the offices are closed, residents who cannot locate their own resident advisors can call the RA assigned to duty coverage for the night. Resident Advisors take turns providing emergency coverage in each residential area at night. Residential Advisors operate the AMR II staff lounge Sunday through Thursday nights from 8:00 pm to 1:00 am, as well as Fridays and Saturdays from 8:00 pm to 2:00 am.

Residents who need emergency medical or security assistance should call University Housing or Campus Security at 410-516-7777 to request it directly. Whenever possible, residents are encouraged to contact an RA first so that proper coordination and follow-up can occur.

*Campus Safety or Security can be contacted 24/7 by dialing 410-516-7777 for emergencies or 410-516-4600 for non-emergencies.*

### SAFETY TIPS

#### Most Importantly, Take Responsibility for Yourself

The University cannot guarantee your safety, but assuming personal responsibility for your own well-being by following the guidelines below will decrease your risk. Cooperation among all members of the residential community is an essential ingredient for a safe environment. The decisions you make will affect your neighbors' safety, as well as your own.

- Learn about the security resources and services provided by the University.
- Use these University resources consistently and appropriately.
- Cooperate with the University's instructions and procedures regarding security.
- Get involved with efforts to promote student safety

- Enroll in our "RAD" Rape Aggression Defense training program featured twice a semester. Contact 410-516-4671 for enrollment information. It is free and open to female students. Class size is limited.
- Contact Security for information on how you can participate in the Hopkins Crime Watch Program. Call 410-516-5471.
- Visit our security "meet and greet" events for giveaways and information. Held bi-monthly throughout the school year. Call 410-516-5471 for further information.

*For more crime prevention tips, visit*

<http://security.jhu.edu/>.

### Neighborhood Safety Tips

While the Homewood Campus provides a sense of suburban community, city streets surround the University. Residents must use the same precautions called for in any major metropolitan area to stay safe. Follow basic personal security guidelines to decrease the risks that are standard in urban areas like Baltimore. For example:

- Don't walk alone at night and avoid walking in alleys.
- Stay in well-lit, well-traveled areas after dark.
- Be aware of your surroundings and stay off your phone.
- Know how to get help if you need it.
- Don't use off-campus ATMs after hours.
- Use the Blue Jay Shuttle vans (410-516-8700) after hours or call 410-516-4600 for a walking escort.
- Walk with confidence.

### Residence Halls/Apartments Safety Tips

A few simple procedures can help keep you and your possessions safe while you are living at JHU.

- No tailgating! Don't allow others to enter your building after you.
- Always lock your door when you leave your room, suite or apartment, even if you are just visiting a friend down the hall or going to take a shower. It doesn't take long for a thief to grab a wallet or a laptop off a desk.
- Always keep your room locked while you sleep. Residents at Hopkins who have slept with doors unlocked have lost jewelry, watches, wallets, purses and other valuables. Remember, thieves are not necessarily strangers.
- Always keep the entrance to your house or building locked. It's the only way to keep intruders out and you and your neighbors safe. Use the door entry phone system (if applicable) to let friends in that you know are coming to visit. Don't prop any doors open. Should you find the door propped, un-prop the door and close it.
- Report door problems to the Housing Facilities Office or Security immediately.



- Learn to use the variety of security services available to you in the residence halls, apartments and on campus.
- Don't give your keys or JCard/Access card to others.

## FIRE SAFETY

Fire drills are conducted in every building at least twice a year by University staff and the Baltimore City Fire Department. Additional drills may occur as required.

### If You See or Smell Fire

#### REMEMBER THE ACRONYM RACE:

- R – Remove yourself from contact with smoke or fire.
- A – Alarm – Pull the nearest fire alarm.
- C – Call Security at 410-516-7777
- E – Evacuate the building.

#### DO NOT USE ELEVATORS.

### Evacuation Procedures

Residents are required by law and University policy to evacuate their residences immediately when the fire alarm sounds. All students should be evacuated from any JHU building in under 5 minutes from the sounding of an alarm, and well removed from the building proximity (at least 50

yards). They should remain removed from the building until an "ALL CLEAR" has been given by the Baltimore City Fire Department or qualified dept. of JHU, i.e. Health Safety and Environment. Failure to vacate the building within the evacuation time of 5 minutes could result in disciplinary action and/or fines.

The evacuation procedures follow, but are also posted in each building and are reviewed with residents at the beginning of each semester.

If you hear the fire alarm sound, you must prepare to evacuate. Students found in the building during an evacuation will be subject to disciplinary action and/or fines. In addition, those who do not evacuate in a timely manner will be subject to disciplinary action and/or fines.

Feel your room door. If it is hot, stay in your room and signal for help from your window. Put a towel under your door.

If there are flames or heavy smoke in the hallway, keep down low, below the smoke, and go to the nearest exit.

If there are no flames or heavy smoke, close your room door behind you and walk quickly to the nearest exit.

If you find the nearest exit blocked, AMR residents should remember that there are fire stairs in the rear of the Clark and Hollander and the front of Royce and Wood. Wolman, McCoy, Charles Commons, Bradford and Homewood





# SAFETY AND SECURITY

apartment residents MUST use the stairs only. Rogers House students use the fire escape if the nearest exit is blocked.

Remain a safe distance from the building until receiving further instructions from a university representative.

## CAMPUS SECURITY SERVICES

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**For emergency assistance call:  
410-516-7777**

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### Campus Security Office

The Security Office Lost and Found, located at 3001 Remington Ave, is staffed 8:30 AM - 5:00 PM, Monday – Friday and is closed on weekends and University holidays. Officers are available to assist students around-the-clock with any security-related problem or emergency. Call 410-516-4600 for non-emergencies or 410-516-7777 for emergency assistance. Hopkins officers patrol the Homewood campus on foot, golf cart, and in vehicles 24 hours a day, 7 days a week. Additionally, the grounds and common areas of University Housing buildings are patrolled by a uniformed Hopkins officer. The streets around off campus housing and off campus housing common areas are also patrolled. Security desks, at various locations inside or in front of housing buildings, are staffed 24 hours a day, 7 days a week.

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### 24-Hour Emergency Phone System

The Homewood campus has 113 Emergency Phones at various locations on and around campus. There are several types:

- Some are “in-poles” resembling campus light posts. They have a blue translucent globe on top that glows light blue at night.
- Others are black metal “stanchions” with the word, “Emergency,” and a blue light on top.
- A few are wall mounted and installed in garages and buildings.
- The phones offer a direct line (do not need to be dialed) to the Security Department. By pressing the red button, Campus Safety and Security Communications is called and the location identified. The line will remain open and the notification of a Hopkins officer begins immediately. Use these phones for emergencies or if you are uncomfortable in your surroundings. If you see anyone vandalizing or abusing this system, please report the incident to Campus Security.

### Elevator Disablement

In the unlikely event that you are in an elevator that experiences a mechanical problem, sound the alarm bell and/or use the elevator phone to call Security at 410-516-7777.

*For more information, refer to the Evacuation Manual or call the Homewood Safety Office at 410-516-8798.*

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### Escort Vans

Parking and Transportation operates an escort van service daily from 5:45 pm to 4:00 am. This free service picks up and drops off students from campus and other locations within a mile radius of the Homewood Campus. After 11:15pm daily, transports are limited to campus residences and/or residence to campus.

*Call 410-516-8700 to contact the van service. Campus Security will also provide an on-campus walking escort.*

*Call for Security Patrol vehicles for transportation after 4:00 am. JHU identification is required to ride.*

*Call 410-516-4600 to contact Security or visit the JHU website at <http://jhu.edu/parking> for shuttle details.*

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### JHMI Shuttle Bus

This free bus service is provided to students and JHU affiliates who want to visit the East Baltimore campus, Peabody, and Penn Station. A Hopkins photo ID is required to ride this shuttle.

*For more information call 410-516-PARK or visit <http://jhu.edu/parking>.*

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### Collegetown Shuttle

Provides free shuttle service between JHU, Loyola, College of Notre Dame, Towson University, MICA, and Goucher College. Student identification is required.

*Visit <http://baltimorecollegetown.org> for more information.*

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### Quad Monitors

Student monitors patrol the lower, upper and freshman quads daily during various hours. They are available to escort students after dark. Call 410-516-4600 for service.

*Students interested in applying for this position should contact the Escort Supervisor at 410-516-4547.*

## Building Access Systems

Some buildings in University Housing are equipped with a phone access or intercom system that enables visitors to call into the building. Phones in some buildings can also be used to contact Campus Security.

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## Student Monitor Program

Monitors are stationed in the AMR I common space, the AMR II social lounge, the 1st floor of Wolman and the 2nd floor of Charles Commons and the Terrace level of McCoy. Monitors are responsible for checking out recreational equipment and providing directions and assistance for groups having functions in the common space rooms.

*Students interested in applying for this position should contact the Assistant Director of Residential Life at 410-516-7234.*

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## LiveSafe

LiveSafe is a personal safety mobile app the JHU is providing to all students, faculty, and staff to download for free. The app provides a quick, convenient, and discreet way to communicate directly with JHU safety officials, enhancing your overall safety and allowing JHU Public Safety to better protect you.

*Download "LiveSafe" from the App Store or Google Play.*

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## Security Staffing

**WOLMAN, MCCOY, AMRS (I, II & III A & B), CHARLES COMMONS, BRADFORD AND HOMEWOOD**

Security Officers are stationed outside the front of entrances of each AMR building, in the lobbies of Wolman, McCoy, Bradford and Homewood and on the third floor of Charles Commons (bridge) 24 hours a day, 7 days a week. These officers are available to offer immediate security assistance and to deter unauthorized individuals from entering the building, assist guests in contacting their hosts and intervene in security related incidents. Students should bring any immediate security concerns to the guard's attention.

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## Front Door

Front Door offers patented in-front and/or behind lock screen messaging and alert capabilities. In addition, it is designed to prevent theft and accidental loss of your mobile technology (phones, laptops, tablets) by helping you track and recover lost and stolen devices.

Check it out: <http://www.frontdoorsoftware.com/jhu/>

## IDENTIFICATION OF FACILITIES STAFF

All full-time facilities personnel needing access to student housing are required to wear identification badges. These cards, which feature a photograph of the staff member, are worn daily by maintenance and custodial staff in the residence halls and apartments.

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## If you have any concerns about workers in your building, please call:

AMR II HOUSING OFFICE

(410) 516-8282

WOLMAN HOUSING OFFICE

(410) 516-7960

CAMPUS SECURITY AFTER HOURS

(410) 516-7777

# STUDENT SUPPORT SERVICES

## Student Support Services

### HOPKINS EMERGENCY RESPONSE ORGANIZATION (HERO)

#### Remington

Organized and staffed by students, HERO is on call 24 hours a day during the school year. The unit provides basic care for routine injuries and first aid needs on/off campus. In the event of a medical emergency, call HERO at 410-516-7777. When in doubt, make the call!

### ACADEMIC ADVISING

#### Garland Hall

Undergraduates in Arts and Sciences who have questions or problems concerning academics should visit the Office of Academic Advising in Garland Hall. The office is headed by Academic Advising and is staffed by professionals who are specifically equipped to deal

with the academic difficulties of students. The office is prepared to give students information on how to develop study skills, to assist students with scheduling problems, to provide guidance in the selection of a major and to direct students toward tutorial services. The office is open from 8:30 am to 5:00 pm, Monday through Friday.

Students in Engineering should address any academic concerns to the Dean of Engineering in the NEB.

### CAMPUS MINISTRIES FOR SPIRITUAL & RELIGIOUS LIFE

#### IFC

Campus Ministries serves to promote and support spiritual development, theological reflection, multi-religious understanding and social awareness among students, faculty and staff within the university community. Located in the Bunting-Meyerhoff Interfaith and Community Service Center, Campus Ministries is open daily for appointments, and on weekends and evenings for religious services, group meetings, sacred text study, community service projects, and special events. Campus Ministries provides pastoral care and support for students, faculty and staff and their families in times of sickness, bereavement or distress. The Chaplain and the Campus Ministers are available by appointment to provide confidential counsel and support.

To contact us call 410-516-1880 and for more information, visit our web site at <https://studentaffairs.jhu.edu/campus-ministries/>.

### CENTER FOR STUDENT SUCCESS

The Center for Student Success (CSS), enhances students' holistic college experiences through coaching, mentoring and community-building programs that tie together students' academic experiences and co-curricular engagement. CSS programs and services include Mentoring Assistance Peer Program (MAPP), Johns Hopkins Underrepresented in Medical Professions (JUMP), Hop In, Second Year Experience (SYE) and Student Athlete Success.

For more information, please contact the Center for Student Success at (410) 516-8730.





## COMPUTER AND TECHNOLOGY DISCOUNTS

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### Garland Hall

The JHU Technology Center offers academic pricing on Apple products that is usually even lower than the “sale” prices from Apple, Amazon, Best Buy etc. Extended warranties that include “accidental damage” coverage at no additional cost as also available with every student or parent computer purchase. If needed, warranty service is provided by on-site certified technicians for most Apple, Dell and HP laptops. If service is needed, free loaner laptops are available to students who purchase a system through our store.

For incoming students, laptops can be shipped to the student’s home, or held for pick-up during orientation so there is one less thing to pack.

The Technology Center’s store is staffed primarily by students, and revenue generated from computer sales helps enhance our student technology services.

Our website is at <https://studentaffairs.jhu.edu/computing/hopkins-technology-store/>, email is [techstore@jhu.edu](mailto:techstore@jhu.edu), phone is 410-516-0448.

## COUNSELING CENTER

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### The Counseling Center is located at:

3003 N. Charles Street  
Suite S-200  
Phone: 410-516-8278

<https://studentaffairs.jhu.edu/counselingcenter/>  
Office Hours: M – F, 8:30 am – 5:00 pm

*(open until 6 pm on Mondays and Thursdays during the academic year)*

The Counseling Center is the primary source of psychological counseling for full-time undergraduate and graduate students for the Krieger School of Arts and Sciences, the Whiting School of Engineering and the Peabody Conservatory. Our staff is made up of licensed professional psychologists, consulting psychiatrists, social workers, and doctoral interns. All services provided by the Counseling Center are confidential and free of charge.

The Counseling Center provides assistance and support to students on a wide range of personal, emotional and developmental issues. Examples of these issues include difficulty adjusting to the University, homesickness, stress, academic concerns, relationship concerns, depression,

identity concerns and anxiety. Severe emotional problems are not a prerequisite for coming to the Counseling Center. Students in need of psychotropic medication may also be referred to our consulting psychiatrists. If it is determined that a student’s treatment requires resources or services beyond what we can provide, then we can also assist with an appropriate community referral.

We also offer a wide range of educational and preventative programs to help students reach their full potential. The Counseling Center also manages a 24-hour Sexual Assault Helpline (410-516-7333) for support, crisis intervention, referral and advocacy.

For more information about Counseling Center services, please visit our website at:  
<https://studentaffairs.jhu.edu/counselingcenter>.

## HEALTH SERVICES

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### The Student Health & Wellness Service (SHWC) is located within the Homewood Apartments at:

1 E. 31st Street  
Suite N-200  
410-516-8270

The Student Health and Wellness Center (SHWC) is the health care facility for full-time students in the Krieger School of Arts and Sciences, the Whiting School of Engineering, and the Peabody Conservatory. Located in the Homewood Apartments at the entrance on 31st street, 2nd floor, the SHWC provides comprehensive primary care health services under the direction of a full-time director with a staff of certified nurse practitioners, physicians, registered nurses and medical assistants. A nutritionist is available several days per week. We perform routine physical exams, offer a wide variety of immunizations as well as allergy injections, provide sexual and reproductive health care, and offer acute and chronic illness care. Beyond making diagnoses, providing treatments, and ordering lab tests, we also offer travel consults, massage therapy, and a limited pharmacy service. Referrals to specialists are provided as needed. You do not need to have JHU student health benefit plan to use the Health Center and there is no fee to see any of the providers. The SHWC does not bill private insurance. All medical information is treated with strict confidentiality unless SHWC staff are required by law to disclose information or a student presents a clear threat to themselves or someone else.

During the academic year, we have hours from Monday through Saturday (for a full schedule, visit

# STUDENT SUPPORT SERVICES

<http://studentaffairs.jhu.edu/student-health/general-information/>). You can make an appointment with us during these times by calling 410-516-8270. Please remember to bring your J-card and insurance card to all of your visits.

When the Student Health and Wellness Center is closed (nights, weekends and holidays), health advice is provided by an on-call Nurse Advice Line. When you call the SHWC after hours, you will automatically be forwarded to this service for assistance.

For more information about the services offered by SHWC and our policies, please visit our website at <http://studentaffairs.jhu.edu/student-health/>.

For information about how to stay healthy at Hopkins, visit our health education website (CHEW: <https://studentaffairs.jhu.edu/chew/>).

## THE LEARNING DEN

The Learning Den provides tutoring for all registered students in the School of Arts and Sciences and the School of Engineering. There is no fee and there is no limit to the number of sessions a student may attend. All tutoring is held on the Homewood Campus in Gilman Hall. Tutoring is conducted in small group format, with a maximum of six students in each group. Tutors review course-specific material and encourage students to ask questions and exchange information. Tutoring is not a substitute for class attendance nor is it a place to just do homework. If you need help in a subject, request assistance early and often.

For more information on our services, please contact: 410-516-8216 • [tutoring@jhu.edu](mailto:tutoring@jhu.edu)

## LGBTQ LIFE

LGBTQ Life provides support, education, and advocacy around LGBTQ issues to members of the Hopkins community. The office provides a central networking place for lesbian, gay, bisexual, transgender, queer, and asexual people and their allies. In collaboration with our many campus partners, we are working towards making Hopkins a safer and more inclusive place for people of all sexual orientations and gender identities. Contact us to learn more about Safe Zone trainings, identity meet-ups, and other opportunities to get involved.

Our office is located in Suite 102 in the Homewood Apartments at 3003 N. Charles Street. (This is the same building as Maxie's and the Counseling Center.) Our office is accessible using the south entrance (closest to 30th Street). You'll find us adjacent to the Office of Multicultural Affairs.

For more information, email [lgbtq@jhu.edu](mailto:lgbtq@jhu.edu) and visit our website <http://studentaffairs.jhu.edu/lgbtq>.

## WOMEN AND GENDER RESOURCES

The office of Women and Gender Resources supports and advises students on all matters related to gender equity and the advancement of our women students. In an effort to promote gender equity, WGR provides programming on women in leadership, supporting women in STEM fields, addressing gender biases, and representations of masculinities. Women and Gender Resources serves as a central hub for all on-campus information and events related to gender and inclusion, which can be found on our website <https://studentaffairs.jhu.edu/women-resources/> and Facebook <https://www.facebook.com/gender.equity.jhu/>.

*Women and Gender Resources is located in the Homewood Apartments on 3003 N. Charles Street (directly next to LGBTQ Life and The Office of Multicultural Affairs) and is accessible using the South Entrance. The Director, Dr. Jeannine Heynes, can be reached at [jheynes@jhu.edu](mailto:jheynes@jhu.edu).*

## OFFICE OF MULTICULTURAL AFFAIRS (OMA)

The Office of Multicultural Affairs (OMA) is committed to enhancing the academic success of students from populations underrepresented in higher education, as well as collaborating with members of the campus and greater Baltimore communities to enhance cultural awareness and to create an inclusive campus community.

The Office of Multicultural Affairs is located in the Homewood Apartments at 3003 N. Charles Street, Suite 100. Within the Center, the operational hours are Monday-Thursday, 8:30am-8pm, Friday, 8:30am-5pm, closed on Saturdays, Sunday, 12pm-8pm. The facility hosts a conference room, a seminar room, a kitchen, a programming lounge and the administrative offices of the Office of Multicultural Affairs. These facilities may be reserved by academic and administrative departments, student organizations, faculty members or community members as space is available.

To contact the Office of Multicultural Affairs, please visit <https://studentaffairs.jhu.edu/oma>, call (410) 516-8730 or e-mail [oma@jhu.edu](mailto:oma@jhu.edu).

## ORIENTATION AND FIRST-YEAR EXPERIENCE

### Mattin Center

Orientation and First-Year Experience exists to facilitate a successful transition for students through meaningful programs, resources, and initiatives that foster an inclusive

community and create opportunities for intellectual and personal growth.

For more information, contact Orientation and First-Year Experience at [nso@jhu.edu](mailto:nso@jhu.edu) or (410) 516-3870.

## PEER COUNSELORS (APTT)

### Wolman Hall and AMR I

A Place to Talk (APTT) is a student-to-student peer listening group for the Hopkins community. We provide a cozy environment for anyone to discuss anything, from everyday frustrations to serious concerns. Peer listeners are undergraduate students who have been trained to listen and respond without giving advice. We'll help you explore your thoughts and feelings and come up with your own solutions.

ALL PHONE CALLS, EMAILS AND VISITS TO APTT ARE CONFIDENTIAL.

<http://pages.jh.edu/~aptt/index.html>





# STUDENT SUPPORT SERVICES

## THE STUDENT DISABILITY SERVICES OFFICE

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### **The Office for Student Disability Services is located at:**

385 Garland Hall  
Johns Hopkins University  
3400 North Charles Street  
Baltimore, MD 21218

ph: 410-516-4720

fax: 443-529-1543

[https://studentaffairs.jhu.edu/disabilities/  
studentdisabilityservices@jhu.edu](https://studentaffairs.jhu.edu/disabilities/studentdisabilityservices@jhu.edu)

Students seeking information or accommodations for a disability should contact the Student Disability Services Office to discuss how the University could provide reasonable and necessary accommodations. To register with SDS for the first time, schedule a meeting with the Director and arrange to provide appropriate documentation for review. Documentation guidelines can be found on the SDS website. Contacts with the SDS office are strictly confidential and information is shared with University officials only on a need to know basis.

*Brent Mosser Ph.D. Director of Academic Support and Disability Services*

## STUDENT LEADERSHIP AND INVOLVEMENT

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### **Mattin Center**

*The Office of Student Leadership and Involvement believes that when students thrive, they make the world a better place. Through leadership and involvement opportunities, they work collaboratively to develop programs, organizations, and spaces that promote individual growth and cultivate inclusive communities. This includes campus wide programming, JHUnion events, leadership workshops, and student organizations. They are located in the Ross Jones North Building of the Mattin Center, Room 131.*

*For more information, visit <https://studentaffairs.jhu.edu/sli/> or email [slandi@jhu.edu](mailto:slandi@jhu.edu).*

### **STUDY CONSULTING**

The Study Consulting Program helps undergraduate students strengthen their academic skills, adjust to the increased demands of college, or fulfill their potential.

Study Consulting pairs undergraduate students with an accomplished senior or graduate student who serves as a consultant. The student-consultant pair meets every week, one hour per week, and works on universal academic skills such as: Time Management, Organization, Note Taking, Writing Papers, Heavy Reading Loads, Test Anxiety, Test Preparation, Where to Study, Self-Discipline, "Backward Planning", and Study Skills.

Study Consulting was initiated at Johns Hopkins University in the fall of 1985 and has proven to be quite successful. The results are consistent: those who are dedicated and work diligently improve their academic standing.

### **FOR MORE INFORMATION ON OUR SERVICES, PLEASE CONTACT:**

Mrs. Fay Day  
410-516-5506  
[fday2@jhu.edu](mailto:fday2@jhu.edu)

<http://academicsupport.jhu.edu/>

*Revised 8/31/17*



JULY 2017						
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# COMMUNITY LIVING

E-mail: [confirmation@jhu.edu](mailto:confirmation@jhu.edu)

<https://studentaffairs.jhu.edu/community-living/>

Wolman Housing Office: 410-516-7960

AMR II Housing Office: 410-516-8282

Residential Life: 410-516-8283

Dining: 410-516-3383



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**Homewood Student Affairs**  
Community Living

