### **Non-Smoking Policy**

University housing, including residence halls and apartment buildings, are non-smoking. Specifically, smoking is prohibited inside University housing buildings, including but not limited to, student rooms, suites, lounges, bathrooms, common areas, stairwells, lobbies and elevators. In addition, removing window screens and leaning out windows to smoke is prohibited. The non-smoking policy includes but is not limited to cigarettes, e-cigarettes, vaporizers, cigars, and hookahs.

Residents who smoke must do so outside of the building and must be far enough away from the building that smoke will not filter into the building via exterior doors, windows or the building ventilation systems. Full cooperation with this policy is expected. Any violation of this policy will result in a \$75.00 fine and may be subject to further disciplinary action.

No pets of any kind are permitted in the residence halls or apartment buildings. This includes all animals, including, but not limited to, birds, rodents, reptiles, fish and insects. If an animal is found, residents will be given a designated deadline to remove the pet from campus permanently. Residents who violate this policy may have their pets turned over to an animal shelter and may be sanctioned accordingly.

### Personal Respect, Sexual Misconduct, and Anti-Harassment

Any action or situation involving verbal, mental or physical assault and/or abuse including harassment, intimidation or other conduct that recklessly or intentionally endangers or threatens the health, safety and welfare of another student will be met with serious disciplinary action.

All students are expected to treat one another with respect. If any student is involved in a hate or violent crime, severe disciplinary action will be administered by the Office of Residential Life or the Dean of Students' Office.

### **Johns Hopkins Univeristy Anti-Discrimination Policies**

The University is committed to maintaining learning and working environments that are free from all forms of harassment and discrimination. Accordingly, harassment based on an individual's sex, gender, marital status, pregnancy, race, color, ethnicity, national origin, age, disability, religion, sexual orientation, gender identity or expression, veteran status, or other legally protected characteristic is prohibited. The University will not tolerate any type of prohibited discrimination, including, but not limited to, sexual harassment (which includes sexual misconduct), other types of discriminatory harassment, or retaliation in the workplace or educational environment, whether committed by faculty, staff, or students, or by visitors to Hopkins while they are on campus. Each member of the community is responsible for fostering civility, for being familiar with applicable anti-discrimination policies, and for refraining from conduct that violates University anti-discrimination policies. Questions or reports regarding discrimination, including under Title VI, Title IX, and Section 504, may be raised to the:

Office of Institutional Equity Wyman Park Building, Suite 515 3400 N. Charles Street Baltimore, MD 21218 (410) 516-8075 TTY: 410-516-6225

Complaints of sex discrimination may also be emailed to:titleixcoordinator@jhu.edu

Please refer to the links below for the important full text of, as well as responsibilities, resources, and procedures available under, the University's various anti-discrimination policies:

General Anti-Harassment Policy/Policy Against Discriminatory Harassment:

http://web.jhu.edu/administration/jhuoie/equity compliance/antiharassment policv.html

### Other Equal Opportunity Policies:

http://web.jhu.edu/administration/jhuoie/equity compliance/harassment discrimination.html

The full Johns Hopkins University Sexual Misconduct Policy and Procedures can be found at <a href="http://sexualassault.ihu.edu/policies-laws/">http://sexualassault.ihu.edu/policies-laws/</a>

### **Room Change**

Room changes may occur after the six-week "room freeze" period ends. Students wishing to change rooms should contact their RA to discuss the situation thoroughly and to explore other options. No room changes or roommate switches will be permitted without official approval. Unapproved room changes will result in a fine of \$75.

### **Room Keys and J-Cards**

Room keys and J-Cards are very valuable items, and it is essential that students maintain their own safety by holding onto their key(s) and J-Card(s). If a room key or J-Card is lost, the appropriate Community Living Office should be notified immediately, or Security should be contacted if after hours. A lock change will result, the J-Card will be replaced, and the student will be charged accordingly. Keys and J-Card(s) issued to the resident are the property of the University and cannot be exchanged, duplicated, or given to another student. Student safety is our utmost concern. In conjunction with our own efforts to provide a secure living environment. it is important that students take an active part in ensuring their safety by always locking their doors and never granting access to the living space to persons other than their guests, for whom they are willing to be responsible.

If you lock yourself out of your room and require assistance from any university employee in regaining access (including Housing Staff, Residential Advisors, and Security) a record will be maintained concerning the occurrence. Should there be as many as three occurrences, a meeting will be scheduled with an Assistant Director of Residential Life. During this meeting a conversation will take place to process how you, the student, can be better supported and more accountable for not misplacing your keys/J-card IDs in the future. Subsequent lockout occurrences will result in an excessive lock out fine for each additional incidence being charged to your SIS account.

### Vandalism

Vandalism is the destruction of property by an individual or group either purposely or accidentally by some behavior that should not be occurring inside, or in close proximity to, a residence hall or apartment building.

Furthermore, University housing is your home – your living environment and the buildings you visit should be treated with care. That means that you should not engage in or tolerate any behaviors that damage or destroy the facilities or furnishings. When vandalism occurs, not only does it damage the community physically, but it also drives up the cost of room rates as a result of required repair work. This means future residents pay more.

### Weapons

The possession, wearing, carrying, transporting or use of firearms, explosives, paint guns/balls, pellet/stun weapons or any other kind of weapon (including, but not limited to, knives, nunchuks, swords, fencing foils, etc.) is strictly forbidden on University premises. This prohibition also extends to persons who may have acquired a government issued permit or license. Violation of this regulation will result in disciplinary action and sanctions up to and including expulsion.

## 2017-2018

# **University Housing Community Standards** & Policies

### **Wolman Housing Office**

Wolman Hall, Room 103 T: 410-516-7960 F: 410-516-9350

E: confirmation@jhu.edu

## **AMR II Housing Office**

**AMR II Main Floor** T: 410-516-8282 F: 410-516-5000 E: incoming@jhu.edu

Updated 02/16/2017

his brochure is designed to give you a thorough understanding of the community standards and policies you will be required to follow during your stay in University Housing. Our goal is to provide each student with a safe, comfortable and secure environment in which they may be successful in their academic, social and personal pursuits. Please read this document in its entirety to familiarize yourself with these standards and policies. This document is abbreviated; please see the "Living at Hopkins Guidebook" issued in the fall for additional University Housing policies and procedures. Please note that students are also responsible for complying with these and other Student Life policies, which can be read at http://e-catalog.jhu.edu/undergrad-students/student-life-policies

### Liability:

The University does not carry insurance to compensate students or their families for losses suffered due to fire, theft, water damage, etc. Students are strongly advised to check their current home insurance coverage and secure the appropriate rider or seek additional coverage through a special policy. Laptop computers, cell phones, tablets, etc. are a common target for theft. In addition to ensuring that you have coverage for your valuable items such as laptop computers and jewelry through your own insurance provider, please also consider using a laptop cable-lock device and/or safe for added protection. Personal protection is further enhanced by locking your door when you are not present in your room or when you are showering or sleeping. Give careful consideration and leave unnecessary valuables at home. For more information about renters insurance from the National Student Services, Inc., contact:

Mailing Address: PO Box 2137 | Stillwater, OK 74076

Phone: 800-256-6774 Fax: 405-372-9584

Email: contactus@nssi.com



**Homewood Student Affairs** 

**Community Living** 

### **Alcohol Policy**

The University is legally obligated to uphold the drinking law in the state of Maryland. The law, in short, makes it illegal for anyone under the age of 21 to purchase or consume alcoholic beverages. Possession or consumption of alcoholic beverages in University housing by any students under 21 years of age is prohibited. Students must be in full compliance with the University's policy and with local, state and federal laws. Students of legal drinking age are permitted to drink in their rooms, but not in the common areas, and not with underage persons present. All guests present must also be of legal drinking age, and must be escorted by the person they are visiting. Beer kegs, funnels, and any alcohol paraphernalia used to consume alcohol are not permitted.

The University will not excuse acts of misconduct committed by students whose judgment is impaired due to alcohol abuse. Please familiarize yourself with the University Alcohol Policy, Amnesty Policy, and Social Event Registration Policy at http://studentaffairs.jhu.edu/student-life/alcohol/alcohol-amnesty-policy. For information regarding the corrective measures and sanctions associated with alleged violations of the Alcohol Policy by residential students, please see <a href="http://studentaffairs.jhu.edu/community-living/residential-life/">http://studentaffairs.jhu.edu/community-living/residential-life/</a>

### **Computer Misuse**

JHU makes available computer and network information resources for the purposes of instruction, independent study, authorized research, and the official work of the offices, departments, recognized student organizations, and agencies of the University. Those who access University computer facilities and campus-wide communication networks assume responsibility for appropriate use. Any activity that intentionally obstructs or hinders authorized use of University computer and network resources, or violates the conduct code is prohibited and will result in disciplinary action ranging from loss of computer privileges to suspension/termination from the University. For more information please read "Policies for Student Use of Shared Information Technology Resources" located at <a href="http://www.it.johnshopkins.edu/services">http://www.it.johnshopkins.edu/services</a>. The use of these resources is a privilege granted by the University, not a right.

### **Dangerous Chemicals**

Dangerous chemicals, for reasons of safety, may neither be used nor stored in University housing. Dangerous chemicals include, but are not limited to: flammable and/or combustible liquids and/or chemicals including gasoline, kerosene, diesel fuels and lighter fluid; laboratory type chemicals – including, but not limited to, ammonia, acetic acid, acetic anhydride, phenylaceton, nitroglycerin, and acetone peroxide; radioactive materials; corrosive liquid - acids or bases with pH lower than 4 and higher than 9; and photo chemicals. Domestic household cleaners should be less than 1 gallon. Dangerous chemicals also may include any other item deemed a hazard by the JHU Housing administration. For clarification on substances that fall into this category, please contact the Community Living Office.

### **Decorating/Alterations**

A full list of guidelines can be found in the Living @ Hopkins Guidebook located online at <a href="http://studentaffairs.jhu.edu/community-living/university-housing">http://studentaffairs.jhu.edu/community-living/university-housing</a>. Please consult the guide before decorating or altering your space.

### Drug

The possession, use or distribution of illegal drugs as defined by federal, state and local statutes is prohibited on University property. Students known to possess, use or distribute illegal drugs or drug paraphernalia, including, but not limited to, water pipes, hookahs or bongs, will be liable to public law enforcement sanctions and serious University disciplinary action.

University staff are obligated to report any knowledge they have about any violation of this policy.

### Fire Safety

Smoke detectors have been installed in each student room for protection in case of fire. In addition to detectors, AMR I, AMR II, AMR III Buildings A and B, Wolman, McCoy, Bradford, Charles Commons, Rogers House, and Homewood all have sprinkler systems. It is unlawful to tamper with this equipment or any other fire safety equipment, including, but not limited to, hanging any items from the fire safety equipment. Students will be charged for damage to these units.

Posters, tapestries, decorative lights, or any other items are not permitted to be hung from or draped across the ceiling. Wall coverings should be no larger than 24"x 36", and posters, tapestries, or pictures (or a combination of the items) and other flammable items may not cover more than ½ of the total visible surface of the wall.

Flammable liquids such as propane and lighter fluids are prohibited. Candles, including decorative candles, incense, and hookahs, are not permitted in University housing. Halogen lamps of any type (desk, floor, or otherwise) and lamps with plastic covers are also not permitted in University housing; if found, they will be confiscated and disposed of.

Space heaters are also prohibited and will be confiscated, unless temporarily installed by maintenance or housing staff during urgent circumstances. Students may not install window or free standing air conditioners in their residence hall room/apartment or suite.

Hover boards are prohibited from our residential buildings. They may not be stored, charged, or operated in University housing.

The possession or use of fireworks is a violation of Maryland state law as well as University policy and are prohibited.

WARNING: Chargers (for cell phones, cameras, laptops, tablets, etc.) and adapters can pose a fire hazard. They are to be unplugged when not in use.

### Guests

Residents are permitted to house overnight guests in their rooms, provided that they first obtain the consent of their roommate(s) and/or suitemates. However, the University reserves the right to prohibit overnight visitors. Extended visits (over 3 days) are prohibited by the University. Residents must properly sign in their guest(s) with Security, and guests must leave a form of picture identification with Security during their stay. Residents are responsible for and should be with their guests at all times. Keys are not provided for guests. All guests are expected to abide by our community standards and other University policies.

### **Health and Safety Assessments**

Student rooms in University housing will be assessed for health and safety concerns once per semester by staff members from the Office of Residential Life and the Housing Office. These assessments are intended to ensure that basic cleanliness and fire safety practices are being observed. The expectation is that you will observe at least a minimal level of cleanliness. Food should be stored in air tight containers, and dirty dishes should be washed promptly. Empty food containers, cans and/or bottle collections are NOT permitted.

Prohibited items may also be confiscated if found in plain sight during maintenance to the room or during inspections on close-down days.