**Purpose Of This Form**
The purpose of the Questionnaire is to set forth an orderly sequence of actions to be taken by anyone receiving a bomb threat. Those actions include:

- REMAIN CALM
- LISTEN
- DO NOT PANIC!
- DO NOT INTERRUPT!

Obtain as much information as possible in a logical sequence by completing this form.

**Bomb Threat Information**

<table>
<thead>
<tr>
<th>Date of Contact:</th>
<th>Time of Contact:</th>
<th>am/pm</th>
<th>Time Contact Ended:</th>
<th>am/pm</th>
</tr>
</thead>
</table>

**Remain Calm And Think....**

Exact Message:

__________________________________________________________________________________________

**Questions To Ask**

1. When is bomb(s) going to explode?  
2. Where is bomb(s) located?  
3. What type of bomb(s)  
4. What does bomb(s) look like?  
5. How many bombs are there?  
6. Did you place the bomb?  
7. Why did you place the bomb(s)  
8. What is your name?  
9. Where are you calling from?  
10. Are you calling from a cell phone?  
11. What is your address?  
12. How do I know this is not a prank?  

**Characteristics of Caller**

<table>
<thead>
<tr>
<th>Sex: ○ Male ○ Female</th>
<th>Probable Race:</th>
<th>Approximate Age:</th>
<th>Accent:</th>
</tr>
</thead>
</table>

**Attitude/Voice Sound:**

- Calm  ○ Excited  ○ Intoxicated  ○ Angry  ○ Vulgar  ○ Loud  ○ Nasally  
- Raspy  ○ Rapid  ○ Laughing  ○ Distinct  ○ Stutter  ○ Deep  ○ High-pitched  ○ Lisp  ○ Ragged  
- Clearing throat  ○ Cracking voice  ○ Deep breathing  ○ Disguised  ○ Familiar  ○ Quiet  ○ Whispering  
- Hoarse

**Background noises:**

- traffic  ○ music  ○ laughter  ○ street noises  ○ PA system  ○ animal noises  
- house noises  ○ aircraft  ○ emergency vehicle siren

**Threat Language:**

- Well spoken (educated)  ○ irrational  ○ incoherent  ○ vulgar  ○ rational  ○ taped message

**Notifications:**

- Security  ○ Building Management  ○ Local Police  ○ FBI

<table>
<thead>
<tr>
<th>Telephone:</th>
<th>Telephone:</th>
<th>Telephone:</th>
<th>Telephone:</th>
</tr>
</thead>
</table>

Name of person receiving call:

Telephone number call received at:

3/25/06