

# DEMONSTRATIONS



JOHNS HOPKINS

Make **safety** a priority.

## PLAN

- Identify your target audience
- The plan should include if the demonstration will include speeches, marches, entertainment, symbolic activities, picketing, or etc.
- Decide on a specific day, date, and time.

## LOGISTICS

- Logistics are the nuts and bolts of any event, the how it gets done.
- Register the event on HopkinsGroups Reserve an on-campus space
- Review University Policies and Guideline; Identify equipment needed
- Create an Itinerary for the day

## LEAD TIME

- Arrive to the event at least an hour early to troubleshoot any unforeseen logistical Issues. Review the event checklist
- Review safety plan with team and volunteers

## COMMUNICATION

- Notify the university of the organization's plans so they can help with any safety concerns.
- Develop a marketing plan to get the word out Host regular check-in meetings with organizers

## SAFETY

- Remember that demonstrations and rallies can be unpredictable
- Develop safety protocols
- Collaborate with Public Safety and other offices as necessary
- Review and adhere to the university's guidance for demonstrations and rallies.
- Violence is prohibited

## FOLLOW-UP

- Hold a meeting to debrief the demonstration or rally to talk about the next steps.
- Follow-up with the people that attended the event.

For more information, call Johns Hopkins  
Leadership Engagement & Experiential  
Development at 410-516-4873

