JHU Supplement to the AACOMAS Application Entry Year 2026

GENERAL TIPS

The information in this guide pertains to aspects of completing your AACOMAS application that are specific to Johns Hopkins University, as well as some helpful reminders for completing the application.

- **It is imperative that you download the AACOMAS Applicant Quick Start Guide before beginning your AACOMAS application.**

- AACOMAS will review and verify your application once **official transcripts** are received; they calculate a **Science (biology, chemistry, physics) GPA, Non-Science (all other classes) GPA, and Total GPA**. (They do not read or evaluate other parts of your application.) Review **Calculating your AACOMAS GPAs** for directions.

- Plan to submit your AACOMAS application as soon as possible after the submission date opens.
    *Please review application tips below before submitting your application.

    o AACOMAS opens Week of May 1st *See website for Application Cycle Dates*

- Your Committee Letter + letters of evaluation follow a different timeline than your AACOMAS application and <u>DO NOT</u> need to be received by AACOMAS in order for your application to be verified.

- **Contact AACOMAS directly for specific application questions at** aacomasinfo@liaisoncas.com — **Staff are trained to answer your questions.**

There are four (4) sections to the AACOMAS application, which are noted as follows:

1. Personal Information

- **Please select "yes" to the Advisor Release statement to give JHU advisors the ability to view parts of your application.**

- This section will ask for biographical information, contact information, citizenship information, family information, race and ethnicity, influences (is anyone else in your family a DO or MD), and other information.
  - There is a section in other information to describe how COVID-19 has impacted your pathway to medical school.

IMPORTANT:
- There is a misdemeanor, felony, academic infraction, denied readmission, and license infraction section in the other information section. ***If you were ever the recipient of any of these, you must answer Yes, even if such action did not interrupt your enrollment or require you to withdraw.*** Select *Yes* even if the action does not appear on, or has been deleted or expunged from, your official transcripts as a consequence of institutional policy or personal petition.

  It is the explanation you provide that puts the occurrence into context for medical schools. When admissions committees see that you have an institutional action, they carefully read the explanation. This explanation allows them to consider the occurrence in the broad context of your overall achievements.

  AACOMAS GUIDELINES FOR EXPLANATION OF ACADEMIC INFRACTION(S)
    1. A brief description of the incident
    2. Specific charge made
    3. Related dates
    4. Consequence
    5. A reflection on the incident and how the incident has impacted your life.

2. Academic History

- This section will ask for high schools and colleges attended, transcript entry, continuing education courses, and standardized tests.

- For colleges attended, from the drop-down list of schools, please be sure to select **Johns Hopkins University.**
  - Please check SIS to confirm the type of degree you are earning.
  - Johns Hopkins uses the semester term system.

- **Report all other institutions attended.** Once you submit your application, you cannot edit previously entered colleges and universities, but you can add new colleges and universities.

- Enter courses under the institution where you originally took the course, exactly as they appear on the original school's transcript. **Do NOT** list courses under the school in which the credits were transferred.

  - When entering course numbers, you should include both the letters (AS or EN) and the 6-digit number that appears on your transcript (e.g., AS.030.205 or EN.550.111).

  - List your grades exactly as they appear on your official transcript. This includes listing + or - modifiers.

  - Grades with S* or S** that were earned during COVID-19 should be listed as S grades.

  - You should enter any courses that you are currently taking or plan to take in the near future.
    - Make sure that you selected **In Progress/Planned** for the term you're listing the course under.

  - If your transcript includes **labs** separately, you must list them as separate courses on your application as well. Record the labs exactly as they appear on your transcript. If your transcript combines lab and lecture courses into one course, list it as one course on your application.

  - Medical Tutorials can be classified under "Health Science."

  - If you will be taking or have taken classes at the Johns Hopkins Bloomberg School of Public Health while you were an undergraduate (as part of your Public Health Studies major), do not enter JHSPH as a separate school. List the public health classes just as you would regular semester classes and classify them as Senior Year (SR) and not as graduate classes. **It is not necessary for you to request a separate transcript from the JHSPH.**

  - If you have **transfer credit** on your Hopkins transcript, enter the courses on your AACOMAS application as they appear on the transcript from the school where you originally attempted the courses, not as they appear on your JHU transcript. List courses under the school at which you originally took the courses and do not list them twice.

    - This **DOES NOT** apply to courses designated as a dual enrollment course taken during high school. Dual enrollment courses are considered Freshman and should be listed under the college where you took them.

- If you took a course at another university, but **DID NOT** transfer the course credit to JHU, you must enter that course into your AACOMAS application and submit a transcript for that university.

- After you enter all courses, you will start Transcript Review where you will be asked to identify courses that are Repeated, Advanced Placement, Other Tests, Honors, and Study Abroad. If you need any help, please visit the [Transcript Entry Page](#).

- Applicants may request official electronic transcripts online through the National Student Clearinghouse at https://studentaffairs.jhu.edu/registrar/students/transcripts/.
  - **If you are a current JHU undergraduate, please do not request your transcript until final grades are posted for the spring semester.**

  - You do not need to wait for your degree completion statement or honors statement to be posted to send your transcript, as the purpose of the transcript is just to verify your coursework.

  - Please upload/attach your AACOMAS transcript ID form directly to the transcript request.

  - Allow 7-10 business days for processing.

  - If you need to request transcripts from other universities, colleges, or programs, you will need to submit a transcript form to those institutions as well, according to their Registrars' directions.

  - Alumni no longer have access to unofficial transcripts in SIS. Alumni would need to request a transcript from the National Student Clearinghouse and have the transcript sent to themselves (personal email); *this is considered an unofficial transcript*. This allows alumni to have a transcript for their records and input the name of the courses in the AACOMAS portal as they are listed on the transcript.

** Request your transcript within 30 days to avoid issues. **

- Medical schools do not receive your official transcripts when you apply; you will be submitting your transcript(s) to AACOMAS.

- You can submit your AACOMAS application before AACOMAS receives your transcript.

- For standardized test scores, you can self-report MCAT, SAT, and ACT Scores. Remember, AACOMAS requires you to have your official MCAT score report sent. The AAMC does not release scores to AACOMAS automatically For MCAT submission details, [CLICK HERE](#). Self-reporting your SAT and ACT

score is optional. While AACOMAS does not collect these official score reports, your programs may require them.

3. Supporting Information

- This section will ask for evaluations, experiences, achievements, and your personal statement.

- If you are requesting a committee letter, select "yes" when asked this question and add the following evaluator:

    - **First Name: Carolyn**
    - **Last Name: Krause**
    - **Email: Address preprofessional@jhu.edu**
    - **Personal Message to Your Evaluator: Committee Letter**

- You will be asked:
    - I waive my right of access to this evaluation. **Select "Yes."**

- Pre-Professional Advising will upload your Committee Letter packet to medical schools. The Pre-Professional Office begins uploading Committee Letter packets to AACOMAS in July, and it's a process that takes many weeks to complete. We ask for your patience during this time.

- AACOMAS has no limit on the number of experiences and achievements you can list on your application.
    - There are four categories of experiences: Extracurricular Activities, Non-Healthcare Employment, Non-Healthcare Volunteer, and Healthcare Experience. For descriptions of these categories, please visit the Experiences Page.

    - Note that you cannot repeat hours between Experience types. So, if position duties encompass more than one section, enter the position in both sections and divide the hours and duties accordingly.

    - Write your experience descriptions with the assumption that the reader has no knowledge of the organization or activity in which you participated. The suggested format is to:
        - describe the nature of the organization or experience,
        - describe what you did or accomplished, and
        - describe what you learned.

    - Brevity and conciseness are preferred, but you also want to thoroughly explain what you gained from each experience.

- In this section, you can also enter any relevant professional or academic achievements.
  - There are five categories of achievements: Awards, Honors, Presentations, Publications and Scholarships. For descriptions of these categories, please visit the Achievements Page.

  - If you list a publication, make sure it's been accepted for publication and cite it properly. If the paper is just being "prepared for submission" or "submitted," include this fact as part of the research activity description.

- You will also write a personal statement that will be shared with all your osteopathic medical schools. Please review the personal statement requirements outlined by AACOMAS.

  - To avoid formatting issues, it is recommended that you type your final essay into the application. If you do cut and paste your essay(s) into the application, you should draft your essay(s) in a plain text format, such as Microsoft Notepad or Mac TextEdit.

4. Program Materials

- This section includes additional information and requirements for the programs you selected in the Add Program tab. Each program's requirements may vary, so it's important you review this section in detail.

Application Tips

- Early is good, but error-free is better.
- Proofread! Before submitting your application, print it out and review it very carefully for missing courses or grades as well as for typos and errors.
- Monitor the status of transcripts and remember that transcripts must be official.
- Review verified coursework immediately after AACOMAS processing is complete.
- **Utilize AACOMAS for specific application questions at aacomasinfo@liaisoncas.com—they have staff trained to answer your questions.**

Good luck!