



PRE-PROFESSIONAL PROGRAMS & ADVISING OFFICE  
**Request for Policy Waiver**

This is the policy waiver request for the Office of Preprofessional Programs and Advising. You can submit this waiver to address exceptional circumstances that led to request a waiver of an office policy. It is crucial to understand the importance of policy adherence and recognize that waivers are considered in unique and challenging situations.

Please attach to the email any supporting materials.

The committee will review waiver requests on a weekly, case-by-case basis. You will be notified of a decision via email within 7 business days of submission.

All waiver requests and associated documentation will be handled with confidentiality and will not be shared beyond the Office of Preprofessional Programs and Advising.

Individuals seeking a policy waiver must submit a completed "Request for Policy Waiver" with supporting materials (if applicable) to [preprofessional@jhu.edu](mailto:preprofessional@jhu.edu). If you are requesting a waiver for more than one policy, kindly complete a separate document for each request.

We appreciate your taking time to fully complete the form.

Best,

Office of Preprofessional Programs and Advising  
Shriver Hall Room 030  
410-516-4140  
[preprofessional@jhu.edu](mailto:preprofessional@jhu.edu)  
<https://studentaffairs.jhu.edu/preprofadvising>



PRE-PROFESSIONAL PROGRAMS & ADVISING OFFICE  
**Request for Policy Waiver**

**Full Name (Last Name, First Name):**

**JHED ID:**

**Email Address:**

**Date of Submission:**

**Grad Year:**

**Briefly state the policy for which you are requesting a waiver (ex. Committee Letter deadline, missed appointments, etc):**

**Please use the space below to discuss your reasoning for requesting a policy waiver.**

***Optional*** - Please attach to your email submission additional documentation to support your request. This could include emails that you have sent, a copy of your transcript, etc.  
Please submit your waiver and additional documentation via email to [preprofessional@jhu.edu](mailto:preprofessional@jhu.edu).