Subject: Intersession 2023 Course Proof

Sent: Tuesday, October 25, 2022

Good Afternoon,

Attached is a copy of the department's Intersession 2023 course offerings & instructions on how to edit the course proof. Please review the proof copy carefully.

<u>Intersession 2023 Course Proof General Information</u>

Cross-listed courses may appear either preceding or following departmental offerings depending on the alpha/numeric order of the cross-listed department.

Remember, if you are printing out the proof for review, to use **Legal** size paper to match the pdf layout.

After your department has completed the review, please email <u>1</u> complete copy of your edited course proof to the OTR Homewood Scheduling Team. Please be sure to note any corrections in **red** (or other legible color that is not dark ink), or using the notes or typing feature of your pdf software if available.

Please return your corrected proofs to our office on or before **4 p.m. Friday, November 4th, 2022.** Information submitted after that time may not be accurately reflected in SIS when the Class Search site opens for student viewing for pre-registration planning on **Monday, November 21st, 2022.**

If you have any questions please feel free to contact us.

Thank you for your assistance with the Intersession 2023 course schedule.

The ASEN Scheduling Team