Subject: Fall 2022 Grading to Open Friday, December 16!

Sent: Wednesday, December 14, 2022

Dear Faculty,

As the primary instructor for a Fall 2022 course in the Whiting School of Engineering or Krieger School of Arts & Sciences, I wanted to inform you that **grading will open this Friday, December 16, 2022** for full term courses! If you also teach a Term 2 Short Course, that grading period will not be open until 12/23/2022.

Grading for Graduating Seniors is due Tuesday, 1/3/2023

Online Grading in SIS will close Tuesday 1/3/2023 for Term 2 courses and Friday 1/6/2023 for full term courses and at 11:59PM. On each respective date all saved grades will be posted to records, even if they are not posted to registrars.

In the interim, you may want to review the following:

- 1. Summary of Grading related policies and procedures can be found here: <u>Letter from the Homewood Registrar on Grading</u>
- 2. Logon to SIS Self-Service (<a href="https://sis.jhu.edu">https://sis.jhu.edu</a>) and check your grading access for your courses/sections. If the Roster Status box says you do not have grading access to this class when you expected to have this access, please reach out to your Department Coordinator. The University is now closed 12/26-12/30 so any updates to grading access will need to be submitted well in advance of this closure.
- 3. University IT Grading Resources

Please feel free to contact us if there are any questions!

Office of the Registrar-Homewood Schools (KSAS & WSE)