

**Subject:** Summer Pre-College I (Online and In-person) Summer 2023 Grading to Open Friday, July 7!

**Sent:** Wednesday, July 5, 2023

Dear Faculty,

As the primary instructor for a Summer 2023 Pre-College I (Online and In-person) course in the Whiting School of Engineering or Krieger School of Arts & Sciences, we wanted to inform you that **grading will open this Friday, July 7, 2023!** Grading for Graduating Seniors is due Sunday, 8/13/2023.

**Online Grading for these courses in SIS will close Sunday 7/9/2023 and at 11:59PM.** At this time, all saved grades will be posted to records, even if they are not posted to registrars.

**The above grading period is your opportunity to bulk grade! If you miss this grading window, you will have to individually grade your students via Grade Change Webform.** Timely grading is required by the Faculty Handbook: all grades be submitted 48 hours after the final examination is given.

In the interim, you may want to review the following:

1. Summary of Grading related policies and procedures can be found here: [Letter from the Homewood Registrar on Grading](#)
2. Logon to SIS Self-Service (<https://sis.jhu.edu>) and check your grading access for your courses/sections. If the Roster Status box says *you do not have grading access to this class* when you expected to have this access, please reach out to your Department Coordinator.
3. [University IT Grading Resources](#)

Please feel free to contact us if there are any questions!

Office of the Registrar  
Homewood Schools (KSAS & WSE)