

Subject: Directory Information Restrictions (FERPA) – SIS Student Self-Service

Sent: Thursday, August 3, 2023

Dear Student:

We are pleased to inform you that new functionality enabling students to restrict the disclosure of their Directory Information in SIS Self-Service is coming soon. This new functionality is being provided in support of Johns Hopkins University's compliance with the Family Educational Rights and Privacy Act (FERPA), a federal law that protects the privacy of student education records.

The new Directory Information (FERPA) screen, which will replace the existing FERPA Summary screen in SIS Student Self-Service and the existing Request to Prevent Disclosure of Directory Information [form](#), is expected to be available for use by current students in early-mid August.

Incoming students who are new to JHU can expect to have access to the Directory Information (FERPA) screen on the first day of the first term in which they are enrolled for academic credit in one or more classes as part of degree or non-degree offerings under any instructional delivery method/modality.

For more information and instructions pertaining to the new functionality and Directory Information generally, please visit the Office of the University Registrar's Directory Information Process Enhancements [website](#), which includes a detailed FAQ section.

For additional questions or assistance, please reach out to our office by submitting a [SEAM support request](#).

Sincerely,

Office of the Registrar-Homewood Schools (KSAS & WSE)