GENERAL INFORMATION

This guide is for interpreting symbols or codes shown on transcripts for the following divisions of Johns Hopkins University:

Full-time:
- Zanvyl Krieger School of Arts and Sciences (AS)
- Whiting School of Engineering (EN)

Part-time:
- Krieger - Advanced Academic Programs (AAP)
- Whiting - Engineering for Professionals (EP)

Calendar:
- These divisions are on a semester calendar.
  - Fall and Spring with a Summer session and January intersession.
  - Summer = June through August
  - Intersession = January
  - Spring = January through May
  - Summer = June through August

DIVISIONS

Zanvyl Krieger School of Arts and Sciences (AS)
- Whiting School of Engineering (EN)

Year of Study

Undergraduate level:
- Freshman, Sophomore, Junior, and Senior
- Special or Engineering Innovations, non-degree seeking
- Visiting, Pre-College, or Summer, non-degree seeking

Post-Baccalaureate level:
- Post-Bac/Pre-Med (Pre-Medical Program)
- Special, degree or non-degree seeking

Graduate level:
- Graduate
- Special, non-degree seeking
- Visiting, non-degree seeking

Course Division Codes

JHU Codes are as follows:
- AS Arts and Sciences
- BU Business ED
- EN Engineering
- ME Medicine NR
- PH Public Health
- PS Peabody Conservatory
- SA School of Advanced International Studies

Students may take courses at area institutions with which JHU has a cooperative agreement. Codes for these schools are as follows:

BU Baltimore Hebrew College
BS Bowie State University
CH Chestnut Hill
CO Coppin State University
GC Goucher College
LC Loyola College (renamed Loyola University)
LU Loyola University
MI Maryland Institute College of Art
MS Morgan State University
ND Notre Dame of Maryland University
SU Stevenson University
TS Towson State (renamed Towson University)
TU Towson University
VJ Villa Julie College (renamed/Stevenson University)
UA University of Baltimore
MB University of Maryland at Baltimore
UM University of Maryland at Baltimore County (UMBC)
AF University of Maryland College Park (Air Force)

Students may take study abroad programs approved for grades and credits. Codes for those programs are as follows:

AP Argentine Program
BC Berlin Consortium
BP Bolivia Program SA
Bologna - SAIS
FE French Exchange Program
VS Florence/Villa Spellman Program (discontinued)
HA Hopkins Abroad
FP JHU in Tours Program (discontinued)
LP Lima Program
MP Madrid Program
NA Nanjing/Summer CET
SS Study in Singapore

Transcript Guide

For Enrollments from 2000-01 Academic Year to Present

General Information for AS and EN

1. S/U Grades (freshmen) - Prior to Fall 2017, freshmen first semester grades are not reported on the transcript. Each course with a grade of C- or above is assigned the letter S (for Satisfactory) in place of a grade. Letter grades below C- are assigned the letter U (for Unsatisfactory). In the first semester of a student's freshman year, credit is awarded for S grades.

Prior to Fall 2017, for the first semester freshman year only, credits are also awarded for U grades if the actual grade is D or D+. In this instance the grade of UCR is assigned. No first semester grades are included in a student's cumulative grade-point average.

Effective Fall 2017, freshmen first semester grades are reported as letter grades (A,B, etc.) with credit and are included in a student’s cumulative grade point average.

2. S/U Option* (other) - Undergraduate students may take one course per semester for Satisfactory/Unsatisfactory credit. These courses have no effect on a student's grade point average. Students who earn a C- or above in an S/U course receive an S on the academic record. When a D-, D, or F is earned in an S/U course a grade of Unsatisfactory is recorded on the academic record. With the exception of the first semester of freshman year, courses with an Unsatisfactory grade receive no credit.

Effective Fall 2017, freshmen first semester grades are reported as letter grades (A,B, etc.) with credit and are included in a student’s cumulative grade point average. Effective Fall 2011, when the new grade is recorded, the original grade remains along with the notation “R” to indicate the course was retaken, and the original grade does not affect grade point calculations, nor does it carry credit toward graduation.

Prior to Fall 2011, when the new grade was recorded, the old grade was replaced with the letter R to indicate the course was retaken.

4. Graduate Retake Policy - At the discretion of the graduate program, a graduate student may retake a course, but the grade from the initial effort will remain on the transcript. This applies whether the initial effort occurred while the student was an undergraduate student or a graduate student.

5. Graduate Level Courses in the Zanvyl Krieger School of Arts and Sciences (AS) - Effective Spring 2023, graduate level courses are assigned credits. In addition, graduate level students may receive letter grades (A, B, etc.) or P/F (Pass/Fail). Prior to Spring 2023, credit hours were not assigned to graduate level courses unless taken by an undergraduate, and all 600-level courses carried the equivalent of 4 credits. No GPA is calculated.

Due to the global COVID-19 pandemic, graduate students could choose that final grades for Spring 2020 and Fall 2020 semester courses be reported as Pass/Fail (PF).

6. Graduate Level Courses in the Whiting School of Engineering (EN) - Effective Summer 2016, graduate level courses are assigned credits. In addition, graduate level students may receive letter grades (A, B, etc.) or P (passing). Prior to Summer 2016, credit hours were not assigned to graduate level courses unless taken by an undergraduate, and all 600-level courses carried the equivalent of 4 credits. No GPA is calculated.

Due to the global COVID-19 pandemic, graduate students could choose that final grades for Spring 2020 and Fall 2020 semester courses be reported as Pass/Fail (PF).

7. Class Hours - Indicating class hours per week is not required of all courses. Should a course have class hours assigned, those hours will appear on the transcript.

8. Probation – Undergraduate students who earn a grade point average less than 2.0 or fewer than 12 credits in a semester are placed on academic probation.

9. Dean's List - Noted for undergraduate students who earn a term grade point average of 3.5 or above in a semester of at least 14 credits with at least 12 GPA credits graded.
AS and EN Grading System

A+ = 4.0 points - Excellent
A  = 4.0 points - Excellent
A- = 3.7 points - Excellent
B+ = 3.3 points - Good B-
B- = 3.0 points - Good B-
C+ = 2.3 points - Satisfactory
C  = 2.0 points - Satisfactory C-
C- = 1.7 points - Satisfactory
D+ = 1.3 points - Passing (S/U option* is the exception)
D  = 1.0 points - Passing (S/U option* is the exception)
D- = 0.0 points - Failure
F  = 0.0 points - Failure

Incomplete/ Revert to Grade**

Incomplete/ Grade reverts to this letter grade after reversion

AS and EN Course Numbering System

100-299 Undergraduate lower division
300-499 Undergraduate upper division
500-599 Undergraduate independent academic work or upper level undergraduate
600-799 Graduate level
800-899 Advanced graduate level including independent study and dissertation research
900-999 Special courses as identified by the Office of the Registrar

AAP Course Numbering System

300 - 399 Prerequisite courses
600 - 899 Graduate level

Note: Effective Summer 2016, Advanced Academic Programs (AAP) graduate level courses are assigned credits. Prior to Summer 2016, credit hours were not assigned to graduate level courses unless taken by an undergraduate, and all 600-level courses carried the equivalent of 4 credits. No GPA is calculated.

Whiting School of Engineering
Engineering for Professionals (EP)

Note: In September 1983, the School of Engineering began offering courses on a part-time basis. These courses had been part of the School of Continuing Studies prior to that date. In Summer 2016, credit hours were not assigned to graduate level courses unless taken by an undergraduate, and all 600-level courses carried the equivalent of 4 credits. No GPA is calculated.

Academic Program

Undergraduate level:
Bachelor - Bachelor
BS - Bachelor of Science
Post-Baccalaureate level:
PMI - Post-Master's Certificate
CCES - Certificate of Continuing/Engineering Studies
(Dischumied Summer 2005)
Graduate level:
GC - Graduate Certificate
Master - Master
MS - Master of Science
MSE - Master of Science in Engineering
Non-Degree GR - Non-Degree GraduateStudent

Further Information
For additional information or questions regarding transcripts, contact:
Office of the University Registrar
Johns Hopkins University
3400 North Charles Street
Baltimore, MD 21218
(410) 516-8080
https://studentaffairs.jhu.edu/registrar/

The Johns Hopkins University is an equal opportunity, affirmative action institution. Questions regarding Title VI, Title IX, and Section 504 should be referred to the Office of Institutional Equity, 130 Garland Hall, (410) 516-8075.

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