

To: KSAS and WSE Academic Depts.

Re: Spring 2026 Course Proofs

Date: 09/24/25

Good Morning,

Attached, please find a copy of your department's Spring 2026 course offerings along with instructions on how to edit the course proof.

Important Notes:

•Editing the Course Proof:

Please review the attached instructions carefully for the updates on how we'd prefer the course proof to be edited.

•Cross-Listed Courses:

Cross-listed courses may appear either before or after your departmental offerings, depending on the alphanumeric order of the cross-listed department.

•Submission Deadline:

Once you have completed your review, please email one copy of your edited course proof to our office by 4 PM on Friday, October 3rd, 2025. Submissions received after this time may not be accurately reflected in SIS when the Class Search site opens for pre-registration planning on Monday, October 20th, 2025.

If you have any questions or need further assistance, please do not hesitate to contact us.

Thank you for your cooperation and assistance with the Spring 2026 course schedule.

Best regards,

The ASEN Scheduling Team