

**Transfer First-Year Mentor | 2025**

**About Us**

Situated within Student Transitions and Family Engagement (STFE), both New Student Orientation (NSO) and First-Year Experience (FYE) exist to facilitate a successful transition to college for first-year students, transfer students, and their families. First-Year Mentors, better known as FYMs, are a critical component of the NSO/FYE structure, providing peer-to-peer support to ensure the successful transition of all new students into the Johns Hopkins University Homewood community. FYMs support new students during NSO week and throughout the Fall semester to provide peer mentorship, community, campus resources and smooth integration into campus life.

STFE is seeking the ideal candidates for the 2025 cohort of Transfer FYMs to serve as role models and peer mentors to a cohort of incoming transfer students. Transfer FYMs play a vital role in creating a community of care to ease the transition for students joining the Homewood campus community.

**Transfer FYM Responsibilities**

* Welcome and lead a group of transfer students for the duration of Transfer NSO in August 2025; tentative dates August 17 - 24, 2025 \*
* Serve as a semester-long peer mentor and resource to a roster of incoming transfer students (“mentees”) from August 2025–December 2025
* Provide mentees with a general introduction to the university and its functions, sharing institutional knowledge and campus resources with mentees as needed
* Monitor the overall progress of all mentees regarding their transition to college and settling into their first semester at Hopkins
* Report on any concerns related to student transition, academics, or health and well-being to staff as appropriate
* Conduct at least one 1:1 check-in per month with each of your mentees during the fall semester
* Plan and host at least two activities/events to foster engagement and group connection between transfer students
* Document and submit reports on both 1:1 engagement and group activity as assigned in Canvas
* Document and submit monthly work reports as assigned in Canvas
* Participate in cohort meetings as scheduled by Lead FYM for staff updates, group work, and support
* Regularly check and engage on the FYM Slack Channel for staff and peer communication
* Disseminate campus information and resources to mentees as requested
* Maintain regular contact with professional STFE staff including at least one 1:1 meeting (to be scheduled)
* Maintain regular contact with assigned Resident Advisor for peer leader to peer leader support and as part of FYE and mentee support
* Complete asynchronous and virtual FYMs trainings and other duties as assigned in June and July 2025
* Report to Baltimore and attend the mandatory in-person FYM training; tentative dates August 12 - 16, 2025\*
* Help staff the First-Year move-in and Campus Tours as needed; tentative date August 17, 2025\*
* Help promote, staff and participate in programs/events/initiatives within the STFE portfolio as requested without incentive during your employment (e.g., Family Weekend; Focus Groups; Panels; Webinars)

\*All dates are tentative subject to change. FYMs must agree to be present in Baltimore for the confirmed FYM Training dates, New Student Orientation dates and the Fall semester.

**Candidate Qualifications**

* Be an enrolled rising junior, or senior for Fall 2025 at Hopkins Homewood
* Be in good academic and student conduct standing
* Strong knowledge of academic and campus resources
* Welcoming and supportive propensity to help new students
* Demonstrated ability to lead a group of incoming peers
* Strong interpersonal, communication, and group facilitation skills
* Represent the university in a positive manner
* Have a positive attitude!

**Benefits**

* Increased knowledge of campus and academic resources
* Connections with professional staff, peer leaders (including other FYMs and RAs), and new students
* Experience in peer-mentoring and student leadership
* Skills in group facilitation and communication
* Meaningfully shape the transition process for incoming students at Hopkins

**Compensation**

FYMs will be compensated with a $1,600 FYM stipend to be paid in installments between August 2025 and December 2025. All earnings are taxable.

**Contact**

Any questions about this job description or the application process can be directed to the Assistant Director of FYE, Tarra Morgan [tmorga26@jhu.edu](mailto:tmorga26@jhu.edu).

**Application**

**The application cycle for New Transfer FYMs opens on February 23, 2025.** To be considered, apply on SMILE under [**Job Number: 13600**](https://studentjob.jh.edu/jobs.cfm?studentJob=on&jid=591DC01A2E088EEA14773BA0F74E230C). **The deadline to apply is March 9, 2025.**