To: Undergraduate Students in the Krieger and Whiting Schools

From: Toni Blackwell  
Senior Associate Dean of Students

Date: February 24, 2020

Re: ABSENCE FROM CLASS DUE TO ILLNESS

At some point in the academic year, you may experience an illness or other circumstance that may prevent you from attending class. It is important for you to take good care of yourself as needed. If you need to miss class due to illness, the Office of the Dean of Student Life, urges you to work directly with faculty members around absences and missed work. Please be aware that neither the Student Health and Wellness Center nor the Office of Student Outreach and Support nor the Dean of Student Life provides excuses for students who miss individual classes, including required attendance classes or labs. If you are seen at the Health, the Health Center will provide you with verification of your visit. Verification will not be provided retroactively. It is your responsibility to forward the verification from the Health Center to professors/instructors who request it.

Students should be guided by the following:

1) You should ask your instructors about expectations for class attendance and what procedures they will follow for students who miss class or assignments. Such policies are determined by each instructor and will differ from class to class.

2) If you miss class or are unable to complete course work due to illness you should contact your instructor to make whatever arrangements are necessary to make up any work.

3) If you will miss class or are unable to complete assignments due to an illness, notify your professor promptly by email. This should be done before you miss class unless you are unable to do so (for example, if you are hospitalized or incapacitated). If you are unable to notify your professor of a missed class or assignment prior to class, notify your professor as soon as possible.

4) You are reminded that misrepresenting your personal circumstances to a faculty member, Student Health and Wellness staff, or any university official constitutes academic dishonesty and is grounds for action by the Academic Ethics Board.

Please contact DeanofStudents@Jhu.edu with any questions regarding this policy.