

ISR Details

Position Create - Visiting Undergrad SALARY

Object ID 0 Object abbr.

ISR Number 0 Initiator

Approver Details

Begin Date 01/01/2020 Approver 1 Approver 2

No Approver 2 is required for a Position Create or Position Copy

JHU Position Action Details

Object

Job Short Text VUNDRGRD-S... Position Title Visiting Undergraduate Student-Salaried

Name the position so that is makes sense to you and makes it easy to identify positions later in PPOSE

Related Object

Organizational Unit Supervisor's Position # 30000887 Visiting Undergraduate-STU Supervisor Name Exempt/Non-Exempt 2 Non Exempt

Organizational Unit to which the position belongs to

Position # of Supervisor

Planned Compensation

Pay Grade Pay grade type SU Student-Undergrad Pay grade area U JHU Pay grade VISIT SAL Pay grade level 01

Pay Scale Pay scale type Pay Scale Area Pay Scale Group PS level

Pay Scale Selection should be left blank.

Home Cost Center - Not an Internal Order Number (IO) IO would be indicated in cost distribution

Account Assignment Features

Personnel area Personnel Subarea U011 Visiting Stud

select appropriate from drop down menu

Home Cost Center

Cost Center

Employee Group/Subgroup

Employee Group Student Employee Subgroup 02 Salaried Non-exmt

Student

FLSA Override

FLSA Override

Compliance

JCAHO Compliant HIPAA Training

Officer Status Required Attendance

Licensing / Certification

License 1 License 2 License 3 License 4 License 5 Certification 1 Certification 2 Certification 3 Certification 4 Certification 5

Position Budget

Annual Budgeted Salary Weekly Work Hours Annual Base Hours

Finance Reporting

Financial Disclosure Conflict of Interest

Time Collection Indicator 00 None Annual # Months Worked 12

Comments

For example: Please make 10 new positions

You can request up to
20 copies/ creates on this ISR